

मुख्य आयुक्त कार्यालय  
OFFICE OF THE CHIEF COMMISSIONER  
केन्द्रीय वस्तु व सेवाकर एवं उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर  
CENTRAL GOODS & SERVICE TAX AND CENTRAL EXCISE (JAIPUR ZONE), JAIPUR  
New Central Revenue Building, Statue Circle, C-Scheme, Jaipur – 302005  
Phone-(0141)-2385155, Fax-(0141)-2385130, E-mail-ccojaipur@gmail.com

F. No. I-05(05)Admn./CCO/JZ/2019/

29 63

Dated: 20.03.2020

**OFFICE ORDER**  
Dated : 20.03.2020

As per the directions contained in the DOPT's Office Memorandum F. No. 11013/9/2014-Estt.(A-III) dated 19.03.2020 regarding preventive measures to contain the spread of COVID19, the following roster of duty for Group 'B' and 'C' officers of the Chief Commissioner's Office, CGST & CX, Jaipur Zone, Jaipur is ordered with immediate effect :

Sl. No.	Name & Designation of the Officer (Shri/Smt./Ms.)	Branch / Section	Work from Office		Work from Home
			Dates	Time	Dates
1	Sunil Kumar Nawal, Superintendent	Review	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
2	Vinod Kumar Maurya, Inspector	Review	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
3	D. D. Sharma, Superintendent	Review / Law / Adjudication	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
4	Amit Kumar Jain, Inspector	Review / Law / Adjudication	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
5	Bhumika Gautam, Tax Assistant	Review / Law / Adjudication	30.03.2020 to 03.04.2020	10.00 AM to 06.30 PM	23.03.2020 to 27.03.2020
6	Umesh Kumar Agrawal, Superintendent	Technical-I	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
7	Prakash Saxena, Superintendent	Technical-I	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
8	Deepak Sharma, Inspector	Technical-I	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
9	Anil Kumar Sahu, Tax Assistant	Technical-I	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
10	Shreepal Meena, L.D.C.	Technical-I	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
11	Shalini Verma, Superintendent	Audit / Review	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
12	Kripa Shankar Singhwal, Tax Assistant	Audit / Review	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
13	Tulsi Kriplani, Superintendent	Cadre Control Unit	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
14	Ram Snehi Jat, Inspector	Cadre Control Unit	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
15	Pranav Sharma, Tax Assistant	Cadre Control Unit	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
16	Dinesh Parashar, Superintendent	Cadre Control Unit	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
17	Pawan Tailor, Inspector	Cadre Control Unit	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
18	Heera Lal, L.D.C.	Cadre Control Unit	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
19	Mukesh Dang, Superintendent	Cadre Control Unit	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020

A.M.L. 20/03/2020

Sl. No.	Name & Designation of the Officer (Shri/Smt./Ms.)	Branch / Section	Work from Office		Work from Home
			Dates	Time	Dates
20	Manish Verma, Tax Assistant	Cadre Control Unit	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
21	Rajesh Kinra, Superintendent	Cadre Control Unit & Vigilance	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
22	Bimal Chaudhary, Inspector	Cadre Control Unit & Vigilance	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
23	Anant Garg, Tax Assistant	Cadre Control Unit & Vigilance	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
24	Kapil Kumar, Tax Assistant	Cadre Control Unit & Vigilance	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
25	Manoj Nalwaya, Superintendent	Anti-Evasion / Recovery	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
26	Kapil Sharma, Inspector	Anti-Evasion / Recovery	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
27	Govind Parashar, Inspector	Anti-Evasion / Recovery	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
28	Deepak Mahla, Tax Assistant	Anti-Evasion / Recovery	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
29	Anil Kumar Sharma, Superintendent	Technical-II	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
30	Mukhlesh Jain, Inspector	Technical-II	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
31	Manoj Kumar, Superintendent	Technical-III	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
32	Ankit Gupta, Inspector	Technical-III	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
33	Subhash Bansiwala, Tax Assistant	Technical-III	30.03.2020 to 03.04.2020	10.00 AM to 06.30 PM	23.03.2020 to 27.03.2020
34	P. D. Lalwani, Admn. Officer	Admn. / Estt.	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
35	Sanjay Bhambhani, Inspector	Admn. / Estt.	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
36	Kalyan Singh Rathore, Tax Assistant	Admn. / Estt.	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
37	Subhash Sain, L.D.C.	Admn. / Estt.	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
38	Vikash Pal, Executive Assistant	Admn. / Estt.	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
39	Sushil Kumar, Executive Assistant	Admn. / Estt.	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
40	Hemant Kumar Verma, Superintendent	CPC Cell	23.03.2020 to 27.03.2020	09.00 AM to 05.30 PM	30.03.2020 to 03.04.2020
41	Rajendra Singh Shekhawat, Superintendent	CPC Cell	30.03.2020 to 03.04.2020	09.00 AM to 05.30 PM	23.03.2020 to 27.03.2020
42	Prem Chand Mahawar, Superintendent	CPC Cell	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
43	Rakesh Kumar Gupta, Superintendent	CPC Cell	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020
44	Dally Gill, Superintendent	CPC Cell	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
45	Rohitash Kumar, Superintendent	CPC Cell	30.03.2020 to 03.04.2020	10.00 AM to 06.30 PM	23.03.2020 to 27.03.2020
46	Amar Singh, Inspector	CPC Cell	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020
47	Narendra Kumar Himwan, Inspector	CPC Cell	30.03.2020 to 03.04.2020	09.30 AM to 06.00 PM	23.03.2020 to 27.03.2020

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20/3/2020


Sl. No.	Name & Designation of the Officer (Shri/Smt./Ms.)	Branch / Section	Work from Office		Work from Home
			Dates	Time	Dates
48	Ratan Lal Jakhar, Inspector	CPC Cell	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
49	Arun Kumar Sharma, Hd. Hawaldar	Admn. / Estt.	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
50	Suresh Kumar, Hd. Hawaldar	Attached	30.03.2020 to 03.04.2020	10.00 AM to 06.30 PM	23.03.2020 to 27.03.2020
51	Subhash Godiwal, Hd. Hawaldar	Vigilance	23.03.2020 to 27.03.2020	10.00 AM to 06.30 PM	30.03.2020 to 03.04.2020
52	Rajesh Pareek, Superintendent	Anti-Profiteering Cell	23.03.2020 to 27.03.2020	09.30 AM to 06.00 PM	30.03.2020 to 03.04.2020

**Note:** The officers who are working from home on a particular day as per the above roster should be available on telephone and electronic means of communication at all time. They should attend office if called for any exigency of work.

  
 (Alok Sharma)  
 Joint Commissioner (CCO)

Copy for information & necessary action, to :

1. The Chief Commissioner, CGST & Central Excise, Jaipur Zone, Jaipur.
2. Joint Commissioner (CCO), CGST & Central Excise, Jaipur Zone, Jaipur.
3. Assistant Commissioner (CCO), CGST & Central Excise, Jaipur Zone, Jaipur.
4. Sr. P.S. to Chief Commissioner / P.A. to Chief Commissioner / Joint Commissioner (CCO).
5. Personal Copy / Guard File.
6. Superintendent (Computer), GST & CX Commissionerate, Jaipur to upload on the departmental website.

  
 (Alok Sharma)  
 Joint Commissioner (CCO)