

Information Sought:-

Please provide certified copies of the following records relating to the departmental canteen FROM 2017 PER YEAR , YEAR WISE

1. Copies of all Tender documents NIT E Tender documents Agreements Work Orders and all terms and conditions relating to operation of the departmental canteen.
2. Details of all bidders who participated in each tender along with Technical Evaluation Financial Bids and Comparative Statements.
3. Copies of approval orders competent authority approvals and file notings relating to selection of the successful bidder contractor.
4. Copies of all Extension Renewal or Continuation Orders issued to the present contractor along with approval notes and file notings.
5. If the same contractor firm has been awarded the canteen contract repeatedly or continuously please provide copies of records approvals recommendations and file notings relating to such continuation.
6. Copy of approved Menu and Rate List as per contract along with copies of all orders approvals correspondence and file notings relating to revision of rates.
7. Copies of all proposals approvals orders and file notings relating to increase revision of canteen rates during the last 8 years.
8. Copies of all Inspection Reports Monitoring Reports Compliance Verification Reports and Performance Evaluation Reports relating to the canteen.
9. Copies of all complaints received against the canteen regarding over charging food quality hygiene sanitation or service issues along with Action Taken Reports.
10. Copies of all Show Cause Notices Warning Letters Penalty Orders Recovery Orders Blacklisting Proposals or any other disciplinary actions taken against the contractor.
11. Copies of valid FSSAI Registration License submitted by the contractor along with Food Safety Hygiene Sanitation Audit and Food Sample Testing Reports.
12. Copies of Fire Safety NOC Fire Clearance Fire Audit Reports Fire Inspection Reports and records relating to installation and maintenance of Fire Extinguishers and other fire safety equipment.
13. Copies of GST Registration PAN Labour Law Registrations Licences and other statutory compliance documents submitted by the contractor.
14. Copies of records relating to Security Deposit Performance Guarantee Bank Guarantee Financial Penalties Recoveries Deductions and Forfeitures imposed on the contractor.
15. Copies of all file notings internal correspondence committee meeting minutes audit observations vigilance observations investigation reports and records relating to canteen rate compliance food safety hygiene and contract compliance.

Further kindly allow inspection under Section 2 j of the RTI Act of all tender files contract files inspection files complaint files audit files rate approval files and related records and provide certified copies of records identified during inspection .

Information Provided:-

As there is no Departmental Canteen operating in this Commissionerate so required information's in points from 1 to 15 is NIL.

