

Information Sought:-

The applicant hereby requests the following information under Sections 6 & 7 of the RTI Act, 2005:

2.1 Consolidated Compliance Status Across CBIC Provide a consolidated, formation-wise, point-wise status report of compliance with each of the 17 categories under Section 4(1)(b)(i) through (xvii), as mandated by the DoPT guidelines, for the following hierarchical structure of CBIC field formations: CBIC HQ, 21 Zones, 101 GST Taxpayer Services Commissionerates, 49 Audit Commissionerates, 50 Appeals Commissionerates, 768 Divisions and 3,969 Ranges. For each formation level, state whether the mandatory disclosures are available in the public domain. If not available, state the reason for non-compliance along with the timeline by which compliance will be achieved.

2.2 Formation-wise CPIO Responsibility Matrix Provide a complete list (Zone/Commissionerate/Division/Range-wise) of: (1) The designated Nodal Officer responsible for ensuring Section 4(1)(b) compliance. (2) The Central Public Information Officer (CPIO) and First Appellate Authority (FAA) details for each formation (name, designation, official address, email, phone). (3) The date of last quarterly update of Section 4(1)(b) information on the respective website/portal.

2.3 Third-Party Audit and Monitoring Mechanism Disclose whether the CBIC has conducted any third-party audit of Section 4 compliance as per DoPT O.M. dated 15.04.2013 and DoPT O.M. dated 14.09.2022. Provide: (1) Audit reports for the last three financial years (FY 2023-24, 2024-25, 2025-26). (2) Action taken reports (ATRs) on deficiencies identified. (3) Quarterly self-assessment reports submitted by field formations to the CBIC Board.

2.4 Disciplinary and Legal Consequences for Non-Compliance Provide information on disciplinary or legal actions initiated against CPIOs, FAAs, or Nodal Officers for violating Section 4 provisions over the last five years (2021–2026). Include: (1) Number of show-cause notices issued. (2) Number of penalty proceedings initiated under Section 20 of the RTI Act. (3) Number of departmental proceedings initiated under relevant service rules. (4) Status of implementation of CIC directions on non-compliance in each case, including reference numbers and decision details.

2.5 Standard Format Compliance Disclose whether all field formations have adopted the standardised 17-point Section 4(1)(b) disclosure format prescribed by DoPT's OM No. 1/6/2011-IR dated 15.04.2013 and the Central Information Commission's "Proactive Disclosure Package" format. Provide copies of the following for each field formation: (1) Proactive Disclosure Handbook/Manual, if any. (2) Section 4(1)(b) webpage links (active hyperlinks) for each Zone/Commissionerate. (3) Last updated date of each mandatory disclosure category per formation.

2.6 Information Dissemination under Section 4(2) & 4(3) Disclose compliance with Section 4(2) (wide dissemination in accessible form) and Section 4(3) (dissemination in local languages, including on notice boards in rural areas, on websites in urban areas, and through local media). Provide: (1) The mediums through which Section 4 information is disseminated to the public. (2) Whether the information is available in Marathi, Hindi, and other regional languages for formations located in non-Hindi speaking states (including Maharashtra, Tamil Nadu, West Bengal, Gujarat, Karnataka, etc.). (3) Copies of any Government Resolutions (GRs), Circulars, or Office Memoranda issued to field formations on implementation of Section 4.

2.7 Point-wise Self-Audit Checklist for the 17 Categories under Section 4(1)(b) Provide a self-audit checklist for each Zone and Commissionerate, mapping the 17 mandatory categories under Section 4(1)(b). For each of the following 17 points, state: Compliance Status (Yes/No/Partial), Web link/location where the information is hosted, and Date of last update: (1) Section 4(1)(b)(i) – Particulars of organisation, functions and duties. (2) Section 4(1)(b)(ii) – Powers and duties of officers and employees. (3) Section 4(1)(b)(iii) – Decision-making process, channels of supervision and accountability. (4) Section 4(1)(b)(iv) – Norms for discharge of functions. (5) Section 4(1)(b)(v) – Rules, regulations, instructions, manuals and records held by the public authority. (6) Section 4(1)(b)(vi) – Statement of categories of documents held. (7) Section 4(1)(b)(vii) – Consultation mechanism before policy formulation. (8) Section 4(1)(b)(viii) – Boards, Councils, Committees – meetings and minutes accessibility. (9) Section 4(1)(b)(ix) – Directory of officers and employees. (10) Section 4(1)(b)(x) – Monthly remuneration of officers and employees. (11) Section 4(1)(b)(xi) – Budget allocated to each agency, details of planned and actual expenditure. (12) Section 4(1)(b)(xii) – Subsidy programmes – manner of execution, beneficiaries. (13) Section 4(1)(b)(xiii) – Concessions, permits, authorisations granted. (14) Section 4(1)(b)(xiv) – Information held in electronic form. (15) Section 4(1)(b)(xv) – Facilities available for obtaining information. (16) Section 4(1)(b)(xvi) – Names,

designations and contact details of Public Information Officers and First Appellate Authorities. (17) Section 4(1)(b)(xvii) – Any other information as may be prescribed.

2.8 Timelines for Updating – Quarterly Compliance Provide the timeline and calendar followed by field formations for quarterly updating of Section 4 information as mandated in Government Circulars (including GAD Circular dated 4 March 2024). Also disclose: (1) Internal instructions/circulars issued by CBIC to field formations mandating quarterly updates. (2) The mechanism for ensuring that updates are made within the prescribed timelines. (3) Number of field formations that have failed to update Section 4 information for: (a) one quarter, (b) two consecutive quarters, (c) three or more consecutive quarters (over the last three years).

2.9 Technology and Portal-Wise Availability Provide: (1) The centralised portal or web-portal used by CBIC field formations for hosting Section 4 disclosures (if any). (2) Whether the portal provides search functionality based on keywords and is accessible to persons with disabilities as per accessibility standards. (3) Copies of web analytics data (if maintained) showing public access/utilization of Section 4 portals. 2.10 Standard Application Clause The applicant certifies that: (i) This application is filed under the Right to Information Act, 2005. (ii) The information sought is not exempted under Sections 8 or 9 of the Act, and no third-party information is Information Sought:-

Information Provided:-

Point No. 2.1: The mandatory disclosure of all 17 categories under Section 4(1)(b)(i) to Section 4(1)(b)(xvii) are available on the public domain of CGST & Central Excise (Jaipur Zone) Jaipur website i.e. https://cgstjaipur.gov.in/rti_Jodhpur_appeals.aspx.

Point No. 2.2: (1) Information regarding Nodal Officer is available on the public domain of CGST & Central Excise (Jaipur Zone) Jaipur website i.e. https://cgstjaipur.gov.in/rti_Jodhpur_appeals.aspx.

(2) The Details of CPIO & First Appellate Authority of this formation is as under:-

Present status of RTI Authority in Appeals, Jodhpur as on 30 th June, 2026					
S. No.	Name of the Officers S/Sh.	CPIO/ Appellate Authority	Contact No.	Email ID	Commissionerate
1	Suresh Chand Mukeria, Commissioner	Appellate Authority	9414705835	cgstappeals-jod-rj@gov.in	CGST & Central Excise (Appeals) Commissionerate, Jodhpur
2	Lokesh Damor, Additional Commissioner	CPIO	8589033687	cgstappeals-jod-rj@gov.in	CGST & Central Excise (Appeals) Commissionerate, Jodhpur

(3) As the website <https://cgstjaipur.gov.in> is not maintained by this office. Therefore, the information on the last update is not available with this office.

Point No. 2.3: (1) As per the records available with this office, no third-party audit report on Section 4 compliance, as sought, for the Financial Years 2023-24, 2024-25 and 2025-26 is available.

(2) As per the records available with this office, no Action Taken Report

(ATR) on deficiencies identified, as sought, is available.

(3) As per the records available with this office, no Quarterly self-assessment report, as sought, is available.

Point No. 2.4:- NIL

Point No. 2.5: (1) No such record is maintained by this office.

(2) https://cgstjaipur.gov.in/rti_Jodhpur_appeals.aspx.

(3) As the website <https://cgstjaipur.gov.in> is not maintained by this office. Therefore, the information on the last update is not available with this office.

Point No. 2.6: (1) As the information is already available on the public domain https://cgstjaipur.gov.in/rti_Jodhpur_appeals.aspx and the medium may be verified through accessing the website.

(2) As replied above in point No. 2.6 (1).

(3) This information is already available in public domain i.e <https://cic.gov.in>.

Point No. 2.7: (1) to (17) Yes, already available in Public domain i.e. https://cgstjaipur.gov.in/rti_Jodhpur_appeals.aspx

The information sought by the applicant under the RTI application is not available with this office in the specific form requested. Further, the information cannot be created, compiled or interpreted to suit the format sought by the applicant. As per section 2(f) of the Right to information Act, 2005, "information" includes material in any form that is held by or under the control of a public authority and accessible in its existing form. Since the information is not maintained in the manner sought by the applicant the same cannot be provided in the requested format.

Point No. 2.8: (1) No such record is maintained by this office.

(2) No such record is maintained by this office.

(3) Nil.

Point No. 2.9: (1) No such record is maintained by this office.

(2) No such record is maintained by this office.

(3) No such record is maintained by this office.

