



प्रधान मुख्य आयुक्त कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER
केन्द्रीय वस्तु व सेवाकर एवं उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर
CENTRAL GOODS & SERVICE TAX AND CENTRAL EXCISE (JAIPUR ZONE), JAIPUR
New Central Revenue Building, Statue Circle, C-Scheme, Jaipur – 302005
Phone-(0141)-2385155, Fax-(0141)-2385130, E-mail-ccojaipur@gmail.com

F. No. I-05(05)Admn./CCO/JZ/2019/ 3026 to 3042

Dated: 30.03.2020

To,

The Commissioner,
GST & CX Commissionerate,
Jaipur / Udaipur / Alwar / Jodhpur /
Audit, Jaipur / Audit, Jodhpur /
Appeals, Jaipur / Appeals, Jodhpur /
Customs, Jaipur.

Sir,

Subject: Formation of support network to extend help in view of prevailing circumstances due to COVID-19 – regarding.

In view of the prevailing circumstances, I am directed to say that a support network of officers (comprising of 1 Deputy/Assistant Commissioner, 1 Superintendent and 1 Inspector in each formation i.e. all Commissionerates Hqrs. / all Divisions / all Audit Circles) to extend help to the officers / staff / contingent staff in the event of becoming sick with COVID-19 or any other medical requirement, should be formed, in the following format :-

Sl. No.	Formation / Commissionerate / Division / Audit Circle	Name & Designation of the Officer (S/Shri)	Designation	Mobile No.
1				
2				
3				

2. The nominated officers may be requested to be available on their mobile 24x7 and to provide assistance to the offices / staff / contingent staff in distress. The officers / staff / contingent staff requiring help may call any of the above officers. The nominated officers may extend all possible help and support to the officers / staff / contingent staff in accessing the Hospital and supply of medicine / provisions.

3. An office order to the above effect should be issued by **01.04.2020 positively**, and the same should be widely circulated amongst all officers / staff under your charge, alongwith endorsement to this office as well as all Associations by uploading on the departmental website.

Yours faithfully,

(Signature)
30/3/2020
(Alok Sharma)

o/c Joint Commissioner (CCO)

Copy for information & necessary action, to :

1. The Chief Commissioner, CGST & Central Excise, Jaipur Zone, Jaipur.
2. The General Secretary, Superintendents' / Inspectors' / Ministerial Officers' / Hawaldars-Head Hawaldars' / Drivers' Associations, CGST & CX, Rajasthan.
3. Superintendent (Computer), GST & CX Commissionerate, Jaipur to upload on the departmental website.
4. Guard File.

(Signature)
30/3/2020
(Alok Sharma)

o/c Joint Commissioner (CCO)