



OFFICE OF THE COMMISSIONER
CENTRAL GOODS AND SERVICE TAX & CENTRAL EXCISE, JAIPUR
NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SHEME, JAIPUR - 302005

Phone No. 0141-2385359

ESTABLISHMENT SECTION

Fax No. 0141-2385222

F. No. I-22(10)ADMN/JPR/2018 | 930

Date : 15.05.2020

OFFICE ORDER

Dated : 15.05.2020

In continuation of this office, Office Order dated 04.05.2020 and Board's Order dated 15.04.2020 issued by the Commissioner (Coord), CBIC, New Delhi vide F. No. C.50/30/2020Ad.II and in compliance of Ministry of Home Affairs (MHA) Order dated 01.05.2020 issued vide C.No.40-3/2020-D-M-I(A), for smooth execution of the office work, the following officers and staff of this Commissionerate are required to attend the office as per the below mention roster-

Name of Section	18.05.2020, 21.05.2020 & 27.05.2020 (Mr./Mrs./Ms.)	19.05.2020, 22.05.2020 & 28.05.2020 (Mr./Mrs./Ms.)	20.05.2020, 26.05.2020 & 29.05.2020 (Mr./Mrs./Ms.)
ANTI-EVASION	1. Shyam Sunder Yadav, Superintendent 2. Anubhav Soni, Inspector 3. Rupa Rama Chaudhary, Inspector 4. Ajay Kumar, Inspector	1. Kapil Vohra, Superintendent 2. Raj Gajendra Singh, Inspector 3. Bhoopendra Singh Panwar, Inspector 4. Sudhanshu Joshi, Inspector	1. Rajesh Kumar Yadav, Superintendent 2. Bharat Shewani, Inspector 3. Devendra Singh Rathore, Inspector 4. Bhagwan Sahai, T.A. 5. Sharda Sharma, H. Haw.
TECHNICAL	1. Alok Kumar Mathur, Superintendent 2. Sanjeev Kumar Yadav, Inspector 3. Ghasi Lal Bairwa, H.Haw.	1. Deepak Punjabi, Superintendent (look after technical branch work in these days) 2. Sanjeev Kumar Yadav, Inspector 3. Tejpal Morya, E.A.	1. Nathu Lal Jain, Superintendent 2. Neeru Yadav, Inspector
COMP. & IT/TRG./GST CELL	1. Bal Chand Khatik, Superintendent 2. Sita Ram Mali, Inspector	1 Radha Krishna Mishra, Inspector 2. Ajit Singh Dutt, Inspector	1. Bal Chand Khatik, Superintendent 2. Sita Ram Mali, Inspector

REVIEW	1. N. K. Khandelwal, Superintendent 2. Surbhi Gupta, Inspector 3. Raghuveer Singh, E.A.	1. Dinesh Sharma, Superintendent 2. Sourabh Arora, Inspector	1. H. P. Kacholia, Superintendent 2. Mahesh Kumar, Inspector 3. Neeru Gehlawat, E.A.
ADJUDICATION	1. Banwari Lal, Superintendent 2. Kanwat Vikram Singh Rameshwar, Inspector 3. Atul Sharma, LDC	1. Ritu Verma, Inspector 2. Naveen Kumar Joshi, Inspector 3. Ramji Lal Sharma, H.Haw.	1. Banwari Lal, Superintendent 2. Ramji Lal Sharma, H.Haw.
LEGAL	1. Jagdish Chand Jingar, Superintendent 2. Arihant Kumar Jain, Inspector	1. Shyam Sunder Sharma, Superintendent 2. Manoj Kumar Yadav, Inspector	1. Jagdish Chand Jingar, Superintendent 2. Rajrani Sharma, T.A.
VIGILANCE	1. R. P. S. Solanki, Superintendent 2. Ram Prasad, Inspector 3. Asha Devi Chhipa, MTS	1. Shekhar Sharma, Inspector	1. R. P. S. Solanki, Superintendent 2. Ram Prasad, Inspector
SEVOTTAM / L.& B./ CANTEEN	1. Hanuman Ram Mundel, Superintendent	1. Muthresh Sharma, T.A.	1. Hanuman Ram Mundel, Superintendent 2. Govind Sahai Meena, H. Haw.
TRC/REWARD	1. Prakash Meena, Inspector	1. Moti Lal Meena, Superintendent	1. Prakash Meena, Inspector
CERA	1. Sanjay Kumar Sethi, Superintendent 2. Nathu Lal Sharma, E.A. 3. Bhonri Lal Meena, H.Haw.	1. Vijay Kumar Purohit, Superintendent 2. Ram Avtar Meena, Inspector	1. Ankit Kumar Goel, Inspector 2. Vikash Chand Ray, T.A.
ADMN/ET	1. Man Singh Gurjar, T.A. 2. Gopal Lal Panwar, MTS	1. Hari Narayan Meena, A.O.	1. Pradeep Bhuria, T.A.
Pay/Accounts	1. Varun Yadav, T.A. 2. Mahesh Kr. Choudhary, T.A. 3. Atul Sharma, LDC	1. Sunita Saini, T.A. 2. Yashwant Rajoria, E.A. 3. Hemant Kholia, LDC	1. Swati Khandelwal, T.A. 2. Tilak Sharma, LDC
ATTACHED WITH ADC (TECH)	1. Babu Lal Meena, H. Haw.	1. Shimona Kayath, T.A.	1. Babu Lal Meena, H. Haw.
ATTACHED WITH PR. COMMR.	1. Viswas Maurya, T.A. 2. Sushil Kumar, Steno GR.II (27.05.2020)	1. Viswas Maurya, T.A. (19.05.2020 & 22.05.2020) 2. Sushil Kumar, Steno GR.II (28.05.2020) 3. Devendra Singh, H. Haw.	1. Viswas Maurya, T.A. (20.05.2020) 2. Sushil Kumar, Steno GR.II (26.05.2020 & 29.05.2020) 3. Sarwan Kumar(S), MTS
PA TO ADC (ADMN/P&V)	1. Dharpal, Steno GR.II	1. Jagdish Prasad Meena, H. Haw.	1. Dharpal, Steno GR.II 2. Rajesh Kumawat, H.Haw.

RAJBHASHA	1. Ashok Birania, Sr. Hindi Translator	1. Neeta Shukla, Sr. Hindi Translator	1. Harkesh Meena, Jr. Hindi Translator
CANTEEN STAFF	1. P. K. Ojha, Manager	1. Budhi Prakash, Wash Boy	1. Ramesh Sharma, Bearer
DRIVER	1. Om Prakash Gadri (GR-II) 2. Jai Narayan Meena (GR. I)	1. Kaan Singh (GR.I) 2. Mahesh Kr. Sharma (GR-II) 3. Yogesh Sharma (GR. II)	1. Om Prakash Gadri (GR-II) 2. Jai Narayan Meena (GR. I)

Note:-

1. All divisional AC/DCs and AC/DC/CAO of Headquarters are directed to attend the office.
2. DC/AC incharge of Divisions should also draw a roster for their divisions to start functioning of Divisions/Range Officers, by 16.05.20.
3. The Officers whose residence falls in the containment zone/restricted/prohibited area as declared by Central/State Authority/District Authority/Local Authority, they will not attend the office till further orders. However, they will perform office work from home as usual and they should be available on phone or any other mode of electronic communication.
4. All the officials who are working from home on a particular day should be available on telephone and any other electronic means of communication at all times.
5. In case of any exigency/urgency of work any of the officer/staff can be called to attend the office on any particular date.
6. Officers will not be allowed to leave the Headquarters without permission from their controlling officer.
7. The guidelines or directions issued by the Central Authority/State Authority or any other Law Enforcing Authority regarding preventive measures should be adhered and followed strictly by all the officers/staffs.
8. The revised duty chart (Roster) may be issued if any directions/guidelines received from the MHA/Board office in respect of lockdown.

This issues with the approval of Commissioner.

Copy to-

1. Joint Commissioner o/o the Chief Commissioner, CGST (Jaipur Zone), Jaipur
2. Superintendent (Computer), CGST, Jaipur to upload the order on Official Website.
3. The concerned officer.

Manzoor Ali Ansari
15/5/2020
(Manzoor Ali Ansari)
Additional Commissioner (P&V)

Manzoor Ali Ansari
15/5/2020
Additional Commissioner (P&V)