

Information Sought: -

Kindly provide the following information/documents relating to the physical examination conducted for promotion to the post of Inspector in June 2026.

1. Certified copy of the Recruitment Rules, instructions, circulars, standing orders, or guidelines under which the minimum height of 157.5 cm was applied for promotion to the post of Inspector.
2. Certified copy of the order constituting the Committee for conducting the physical examination held on 12.06.2026.
3. Names, designations, and offices of the members of the Committee that conducted the physical examination.
4. Whether any relaxation/exemption in physical standards, height standards, or physical tests is available for Persons with Benchmark Disabilities (PwBD), particularly Orthopedically Handicapped (OH) candidates, in promotion to the post of Inspector. If yes, provide copies of the relevant rules/orders/circulars.
5. Certified copies of all file notings, office notes, and correspondence leading to the issuance of Establishment Order No. CCU-40/2026 dated 12.06.2026.
6. Number of vacancies considered for promotion to the post of Inspector during the relevant promotion exercise and the category-wise breakup, including PwBD vacancies.
7. Certified copy of the reservation roster/register showing the vacancy position relevant to the promotion exercise.
8. Certified copy of DPC (Departmental Promotion Committee) minutes.

Information Provided :-

“Point 1& 4: - *Certified copy of CBIC’s letter issued vide F.No. A.12034/SSC/2/2003-Ad.III.B dated 17.12.2008 is enclosed. Further, the Recruitment Rules of Inspector are available on the website of the CBIC i.e. <https://www.cbic.gov.in/>*

Point 2 & 3: - *Certified copies of the Order/letter nominating Committee for conduction of the physical examination held on 12.06.2026 are enclosed.*

Point 5: - *Certified copies of the Establishment Order No. CCU-40/2026 dated 12.06.2026 alongwith the relevant notesheets are enclosed.*

Point 6 & 7: - *Certified copy of the self contained note prepared for the DPC held on 12.06.2026 for the promotion to the grade of Inspector from Executive Assistant is enclosed.*

Point 8: - *Since, the select panel of the DPC held on 12.06.2026 for the promotion to the grade of Inspector is not exhausted as yet, the certified copy of the DPC minutes can not be provided.”*

F.No.A.12034/SSC/2/2003-Ad.III.B

Government of India

Ministry of Finance

Department of Revenue

Central Board of Excise & Customs

HUDCO Vishala, Bhikaji Cama Place,

R. K. Puram, New Delhi-110066

Dated: the 17th December, 2008

To

All Cadre Controlling Authorities under CBEC (by name).

Subject: Appointment/ Promotion of the Persons with Disabilities to the post of Inspector (Central Excise), Inspector (Preventive Officers) and Inspector (Examiner) – Instructions regarding.

Sir/ Madam,

I am directed to mention that the current instructions of the Board on this subject are contained in letters F.No.A.12034/62/2005-Ad.III.B dated 05.06.2006, 27.11.2006 and 25.09.2007. The gist of the instructions is as follows:

a) Three categories of persons with disabilities, namely, one-leg affected (OL), one-arm affected (OA) and partially hearing handicapped (HH) persons are considered suitable for appointment/ promotion of persons with disabilities.

b) Candidates recruited/ promoted under the physically handicapped category are allowed to join provisionally, subject to their passing the physical test at a later stage, after the new physical parameters for this category are evolved in consultation with NIOH, Kolkata.

3.1/c) In case of direct recruitment, the reservation is applicable w.e.f. 31.05.2001, i.e. the date on which the Ministry of Social Justice & Empowerment issued Notification vide which post of Inspector was identified as suitable for persons with disabilities of certain specified categories. Further, in case of promotions, the reservation shall be applicable only upto 11.12.2003, i.e. the date on which the post of Inspector was re-classified as Group-B (Non-Gazetted) post, since the reservation in promotion is applicable only to Group-C and D posts as per the DOPT instructions.

2. The matter was reviewed by the Board, in a comprehensive manner, in its meeting held on 26.11.2008, with a view to align these instructions with the latest Notification No.16-70/2004-DD.III dated 15.03.2007 of the Ministry of Social Justice & Empowerment [Ministry of SJ&E] and instructions of DOPT issued from time to time. The consolidated instructions of DOPT on this subject are contained in their

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अक्षय
राष्ट्रीय विकास
अधीक्षक (सी.सी.ए.)
कार्यालय मुख्य आयुक्त
सी.जी.एस.टी. एवं के.ए.ए. जयपुर परिक्षेत्र

OM No.36035/3/2004-Estt.(Res) dated 29.12.2005. The issue regarding physical parameters has also been examined in consultation with NIOH, Kolkata.

3. Based on the deliberations/ decisions of the Board, the followed revised instructions are hereby issued:

Suitability of Persons with Disabilities for the Post of Inspector:

3.1 The Ministry of SJ&E have, vide their Notification No.16-70/2004-DD.III dated 15.03.2007, modified the scope of suitability of persons with disabilities for appointment/ promotion to various posts, including the post of Inspector under CBEC. These changes are binding on the Department w.e.f. the date of Notification. Accordingly, the scope of suitability of persons with disabilities for the post of Inspector shall be governed by the provisions of the Notification dated 15.03.2007 w.e.f. the date of Notification. The provisions are as follows:

- a) **Categories of Disabled suitable for the Job:** With effect from 15.03.2007. 4 categories of persons with disabilities are considered suitable for the post of Inspector, namely, One leg affected (OL), One arm affected (OA), Hearing Handicapped (HH) and One arm & one leg affected (OAL). The first 3 categories were eligible earlier also, as per Board's instructions. The new addition is the "One arm & one leg affected (OAL)" category.
- b) **Physical Requirements for the Job:** A person with disability should meet the following requirements in order to be considered suitable for the job, namely:
- | | |
|------------------------------------|--------------------------------|
| (i) Standing (ST) | (vi) Walking (W) |
| (ii) Sitting (S) | (vii) Lifting (L) |
| (iii) Seeing (SE) | (viii) Pulling & Pushing (PP) |
| (iv) Bending (BN) | (ix) Kneeling & Crouching (KC) |
| (v) Manipulating with Fingers (MF) | (x) Hearing (H) |
| | (xi) Communication (C) |

3.2 In other words, a person with disability, who falls in one of the categories identified as suitable for the job indicated in (a) above and meets the physical requirements indicated in (b) above, is to be considered for appointment/ promotion to the post of Inspector under CBEC.

Physical Parameters:

4. The physical standards/ physical tests prescribed in the RRs cannot be applied to the persons with disability *in toto*. The physical standards/ physical tests stipulated in the RRs would need to be modified in the context of the 'physical requirements' prescribed in Notifications dated 31.05.2001 and 15.03.2007 issued by the Ministry of SJ&E. The basic criteria is that a person with disability should fulfil the 'physical requirements' indicated in the Notifications and should belong to one of the 4

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categories identified as suitable for the Job. The RRs for the post of Inspectors currently prescribe the following physical parameters:

Physical Standards: Height, Chest, Weight.

Physical Test: Walking, Cycling.

5. After careful consideration, the Board decided that the physical standards regarding height, chest and weight prescribed in the RRs do not clash with the parameters mentioned in the Notification of Ministry of SJ&E. Hence, the same shall be retained. However, the following relaxation shall be given in case of the physical tests:

- a) The test of 'walking' shall not be insisted in case of OL and OAL categories.
- b) The test of 'cycling' shall not be insisted in case of OA, OL and OAL categories.

DOPT Instructions regarding Degree of Disability for Reservation, Competent Authority to issue Disability Certificate, Medical Examination, etc.:

6. The following instructions of DOPT contained in their OM No.36035/3/2004-Estt.(Res) dated 29.12.2005 shall be strictly followed by all Cadre Controlling Authorities (CCAs):

- a) Only such person would be eligible for reservation, who suffers from **not less than 40% of the relevant disability** [implying thereby that a person with less than 40% disability shall not be entitled to the benefit of reservation]. However, in the post identified suitable for persons with disabilities, a person with disability cannot be denied the right to compete for appointment against an unreserved vacancy. Thus, a person with disability can be appointed against an unreserved vacancy, provided the post is identified as suitable for person with disability of relevant category.
- b) A person who wants to avail the benefit of reservation would have to submit a **Disability Certificate** issued by a competent authority in the format given in Annexure-I (of the DOPT instructions). The competent authority for issue of the Disability Certificate shall be a **Medical Board** duly constituted by the Central or State Government. [The proforma of the Disability Certificate is such that it indicates all relevant information, i.e., the category of disability from which a candidate suffers, the percentage of disability, and the physical requirements which the candidate fulfils.]
- c) In case of medical examination of the persons with disability for a post identified as suitable to be held by a person with a particular kind of disability, the concerned Medical Officer or Board shall be informed beforehand about the categories identified as suitable for the Job and the physical requirements.

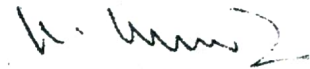
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राजेश्वर
अधीक्षक (पी.सी.यू.)
कार्यालय मुख्य आयुक्त
राजस्थान, एवं के.ए.ए. जयपुर परिक्षेत्र

parameters of the same, as elaborated in Paras-2 to 5 above and the candidate shall then be examined medically keeping this fact in view.

7. It is further clarified that all the persons with disabilities who, in the past, have been allowed to join provisionally, on the strength of the Board's instructions dated 05.06.2006, subject to their passing the physical test at a later stage, may now be required to undergo the required physical test in accordance with the physical parameters laid down hereinbefore.

8. The above instructions shall take immediate effect and may be brought to the notice of all concerned for information and compliance. All previous instructions of the Board on this subject shall stand modified to this extent.

Yours faithfully,



(K. K. Khattar)

Under Secretary to the Govt. of India

Adm
and
8/7/21



विकसित भारत
अभियान
1947-2047

कार्यालय मुख्य आयुक्त
Office of the Chief Commissioner
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर
CGST & Central Excise (Jaipur Zone), Jaipur
(केंद्र कंट्रोल यूनिट)

GCCO/II/3/PROM/6/2026/-ADMN/

Dated: 11.06.2026

To,

Ms. Shashi Panwar,
Additional Commissioner,
CGST Audit Jaipur.

Madam,

Subject : Physical Test for consideration for regular promotion to the grade of Inspector, Group 'B' (Non – Gazetted) under OTR-2026 – regarding.

Please refer to this Office Order No. CCU-03/2026 dated 10.06.2026 regarding constitution of committee for conduction of Physical Test of Executive Assistants for consideration for promotion to the Grade of Inspector, Group 'B' (Non-Gazetted) under OTR – 2026. You have been nominated as Chairperson of the aforesaid Committee.

2. Due to non-availability of Shri Vijay Prakash Verma, Assistant Commissioner, CGST, Jaipur on 12.06.2026, Shri J.R. Dhaka, Assistant Commissioner, Customs, Jaipur has been nominated as a Member of the aforesaid committee in place of Shri Vijay Prakash Verma.

3. It is also informed that the aforesaid physical test is to held under videography. The Assistant Commissioner (Admn.) CGST Jaipur vide this office letter of even number dated 10.06.2026 (copy enclosed) has been requested to make arrangement for conduction of physical test as well as video recording of the all stages of the test of all candidates.

अध्यक्ष
11/6/26
राजेश किशोर
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क परिक्षेत्र

4. Further, for smooth conduction of aforesaid physical test, additional staff required, if any, may be deployed at your level, from any of the Commissionerate located at Jaipur Station of CGST Jaipur Zone.

This issues with approval of the competent authority.

Yours faithfully,

Enclosure: - As above.

Digitally signed by
SHARMA SURYAPRAKASH GULABCHAND
Date: 11-06-2026 17:51:17

(Sharma Suryaprakash Gulabchand)
Joint Commissioner

Copy to the following for information and necessary action to :-

1. Shri J.R. Dhaka, Assistant Commissioner, Customs Jaipur
2. Shri Vijay Prakash Verma, Assistant Commissioner, CGST Jaipur
3. Ms. Sunita Jain, Superintendent, CGST Jaipur
4. Shri Hemant Kumar Arora, Superintendent, CGST Jaipur
5. Shri Anil Kumar Sharma, Inspector, CGST Audit Jaipur

अध्यक्ष
राजेश किनरा
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
सी.सी.यू. एवं सी.ए.ए. जयपुर परिसर

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विकसित भारत
अभियान
2014-2024

कार्यालय मुख्य आयुक्त
Office of the Chief Commissioner
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर
CGST & Central Excise (Jaipur Zone), Jaipur
(कैंडर कंट्रोल यूनिट)

GCCO/II/3/PROM/6/2026/-ADMN/

Dated: 10.06.2026

OFFICE ORDER No. CCU-03/2026

Sub: Physical Test for consideration for regular promotion to the grade of Inspector, Group 'B' (Non – Gazetted) under OTR-2026 – regarding.

A committee of following officers has been constituted by the competent authority for conduction of Physical Test of Executive Assistants for consideration for promotion to the Grade of Inspector, Group 'B' (Non-Gazetted) under OTR - 2026, scheduled to be held on **12.06.2026 at 07.00 AM** at Jaipur :

Sl. No.	Name of the Officer (S/Shri/Ms.)	Designation & present place of posting	Chairperson/ Member
1.	Ms. Shashi Panwar	Additional Commissioner, CGST Audit Jaipur	Chairperson
2.	Vijay Prakash Verma	Assistant Commissioner, CGST Commissionerate, Jaipur	Member
3.	Sunita Jain	Superintendent, CGST Commissionerate, Jaipur	Member
3.	Hemant Kumar Arora	Superintendent, CGST Commissionerate, Jaipur	Member
4.	Anil Kumar Sharma	Inspector, CGST Audit Commissionerate, Jaipur	Member

List of eligible Executive Assistants and norms of Physical Test are enclosed herewith.

अध्यक्ष
राजेश शर्मा
अधीक्षक (सी.सी.टी.)
कार्यालय मुख्य आयुक्त
सीजीएसटी एवं केंद्र शु. जयपुर परिक्षेत्र

As regards arrangements for conduction of aforesaid physical test, the Assistant Commissioner (Admn.) CGST Jaipur has been requested to do the needful.

After conduction of Physical Test of aforesaid officers, the result thereof may please be submitted to the under signed, in the enclosed proforma, by **01.00 PM of 12.06.2026**.

This issues with approval of the competent authority.

Enclosure: - As above.

Digitally signed by
SHARMA SURYAPRAKASH GULABCHAND
Date: 10-06-2026 17:26:52

(Sharma Suryaprakash Gulabchand)
Joint Commissioner

Copy to the following for information and necessary action to :-

1. Ms. Shashi Panwar, Additional Commissioner, CGST Audit, Jaipur
2. Shri Vijay Prakash Verma, Assistant Commissioner, CGST Jaipur
3. Ms. Sunita Jain, Superintendent, CGST Jaipur
4. Shri Hemant Kumar Arora, Superintendent, CGST Jaipur
5. Shri Anil Kumar Sharma, Inspector, CGST Audit Jaipur

Handwritten:
8/7/26

Stamp:
राजेश किनरा
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
सी.सी.यू.टी एवं के.एस. जयपुर परिक्षेत्र

Note # 73

Kindly peruse the letter dated 12.06.2026 received from Ms. Shashi Panwar, Additional Commissioner, CGST Audit Jaipur wherein result sheets of physical test conducted on 12.06.2026 for promotion to the grade of Inspector has been provided.

As per result Sheet, two officers namely Ms. Raj Kala & Shri Abhinav Sharma remained absent in the physical examination. Further, one officer namely Shri Ved Prakash (PwBD-OH) did not possess required height of 157.5 CMs as prescribed in the Recruitment Rules, 2016 of Inspector and failed in the physical examination.

In view of above, an Establishment Order is to be issued in respect of Shri Ved Prakash declaring 'FAIL' in the physical examination.

Accordingly, Estt. Order is submitted for perusal and approval please.

12/06/2026 01:32 pm

MANOJ KUMAR KODWANI
INSPECTOR-ESTABLISHMENT

Note # 74

Note # 73 may kindly be perused. Accordingly ET order (DFA/ 5204202) is submitted for perusal & approval please. The Appointing Authority for the post of Inspector is the Principal Commissioner, CGST & CEx., Jaipur.

12/06/2026 01:34 pm

RAJESH KINRA
SUPERINTENDENT-ESTABLISHMENT

Note # 75

कृपया उपरोक्त टिप्पणियों सं. 73 व 74 का अवलोकन करें | उक्त संदर्भ में पत्रावली अवलोकन व अनुमोदन हेतु प्रस्तुत है |

12/06/2026 01:36 pm

राजेश राठी|Rajesh Rathi
सहायक आयुक्त|ASSISTANT COMMISSIONER

Note # 76

12/06/2026 01:41 pm

Sharma Suryaprakash Gulabchand
JOINT COMMISSIONER

Note # 77

अनुमोदित।

12/06/2026 01:46 pm

अमिता सिंह|Amita Singh
प्रधान आयुक्त|PRINCIPAL COMMISSIONER

(Handwritten signature)
राजेश राठी
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
सी.जी.एस.टी. एवं के.ए.ए. जयपुर परिक्षा

Note # 78

12/06/2026 01:55 pm

Sharma Suryaprakash Gulabchand
JOINT COMMISSIONER

Note # 79

कृपया अग्रिम आवश्यक कार्रवाई हेतु पत्रावली प्रेषित है ।

12/06/2026 01:56 pm

राजेश राठी|Rajesh Rathi
सहायक आयुक्त|ASSISTANT COMMISSIONER

Note # 80

12/06/2026 01:57 pm

RAJESH KINRA
SUPERINTENDENT-ESTABLISHMENT

AMK
8/7/26
राजेश किनरा
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
रा.जी.एन.टी एवं के.उ.ए. जयपुर परिक्षेत्र

**OFFICE OF THE CHIEF COMMISSIONER
CGST & CENTRAL EXCISE (JAIPUR ZONE), JAIPUR
(CADRE CONTROL UNIT)**

NOTE FOR ORIGINAL DEPARTMENTAL PROMOTION COMMITTEE MEETING FOR PREPARATION OF SELECT PANEL FOR REGULAR PROMOTION TO THE GRADE OF INSPECTOR, GROUP 'B' (NON-GAZETTED) IN THE PAY LEVEL 7 IN PAY MATRIX RS. 44900-142400 FROM AMONGST EXECUTIVE ASSISTANTS IN THE PAY LEVEL 6 IN PAY MATRIX RS. 35400-112400 FOR FILLING UP 23 CLEAR LIVE REGULAR VACANCIES FOR THE VACANCY YEAR 2026 (01.01.2026 TO 31.12.2026) UNDER OTR 2026.

1.1 The Government of India, Ministry of Finance, Department of Revenue, Central Board of Excise and Customs (Now Central Board of Indirect Taxes and Customs), New Delhi vide letter F.No. A.12018/30/2003.Ad.III.B dated 29.12.2016 had forwarded the Recruitment Rules of Inspector (Central Excise), Group 'B' (Non-Gazetted), 2016 published in the Gazette of India on 26.12.2016 vide GSR 1172 (E). p-22

1.2 In terms of the Column No. 11 of the Schedule to the aforesaid Recruitment Rules of Inspector, 2016, following categories of officers are eligible for consideration for promotion to the grade of Inspector :- p-26

S. No.	Feeder cadres of Inspector as per Recruitment Rules, 2016	Pay Matrix	Qualifying regular service as per Recruitment Rules
1.	Executive Assistant or Stenographer Grade-I	Level - 6 in Pay Matrix Rs. 35400-112400	5 years
2.	Executive Assistant or Stenographer Grade-I	Level -6 in Pay Matrix Rs. 35400-112400 and in Level - 4 in Pay Matrix Rs. 25500-81100	Combined 15 years
3.	Officials (Women Searcher or Draftsman or Tax Assistant or Stenographer Grade-II)	Level -4 in Pay Matrix Rs. 25500-81100	15 years

1.3 In terms of the Column No. 7 of the Schedule to aforesaid Recruitment Rules, educational qualification for direct recruits to the grade of Inspector, is prescribed as 'Degree from a recognized University or Institute'. p-24

1.4 As per Column No. 8 of the Schedule ibid, educational qualifications prescribed for direct recruits will apply in the case of promotees and 'No' age limit is prescribed for promotees. p-26

1.5 As per Column No. 10 of the Schedule ibid, regarding method of recruitment is 90% by Direct Recruitment through Staff Selection Commission and 10 % through Limited Departmental Competitive Examination (LDCE). In Column No. 10 of the Schedule for promotion the term "Limited Departmental Competitive Examination" (LDCE) is mentioned whereas in Column No. 11, term 'Departmental Qualifying Examination' is mentioned. The CBEC vide letter F.No. A.12018/30/2003-Ad.III.B(Ft.) dated 22.09.2017, clarified that as informed by the UPSC, two terms "Limited Departmental Competitive Examination (LDCE) and "Departmental Qualifying Examination" used w.r.t. promotion in Column No. 10 and Column No. 11 in the Recruitment Rules notified vide G.S.R. 1172 (E) dated 26.12.2016, are the same and may be used interchangeably. p-26

1.6 As per Note-4 of Column No. 11 of the Schedule ibid, candidates shall be required to pass **physical tests and conform to the physical standard prescribed for direct recruits under column (7).** p-26

Attended
2/12
8/12/26

प्राप्ति दिनांक
अतिरिक्त (सी.सी.ई.)
कार्यालय मुद्रा अंकित
आचार्य एच. के. राय

2. In terms of para 5(ii) of DOPT's said O.M. No. 22011/4/2013-Estt. (D) dated 08.05.2017, the crucial date of eligibility is 1st January, 2026 for the Vacancy year 2026.

3.1 The Board vide letter F.No.A-12018/02/2017-ADIIIIB dated 22.05.2026 has conveyed the approval of the competent authority for grant of One Time Relaxation (OTR) in eligibility/qualifying service for promotion to the post of Inspector (CGST, Preventive Officer & Examiner) in field formations under CBIC for the vacancy year 2026 in respect of 2026 officials in the feeder grades of Executive Assistant and Stenographer Grade-I, as approved by DoPT and UPSC.

3.2 The aforesaid OTR has been approved subject to following conditions:

- (i) Relaxation in eligibility service as on 01.01.2026 by up to 2 years and 6 months in respect of Executive Assistant or Stenographer Grade-I;
- (ii) Relaxation in combined regular service as on 01.01.2026 by up to 7 years and 6 months in respect of Executive Assistant or Stenographer Grade-I who have rendered at least 2 years regular service as Executive Assistant or Stenographer Grade-I.
- (iii) Eligibility of Stenographers is to be determined in terms of the note 2 under column 11 incorporated in the RRs of Inspector (CGST, Examiner & Preventive Officer), 2016.

The aforesaid Note 2 is reproduced as under :-

"The Officials in the given level(s) in the pay matrix, in the stenography cadre, who join the Department after the date of commencement of these rules shall not be eligible to participate in the LDCE conducted after the date of such commencement."

3.3 The Board vide aforesaid letter dated 22.05.2026, has also stated that the aforesaid 2026 officials are eligible only to the extent of relaxation in eligibility/qualifying service granted under the present OTR. The CCAs shall ensure that all other conditions of eligibility are fulfilled strictly in accordance with the existing RRs of Inspector (CGST, Examiner & Preventive Officer), 2016 notified vide G.S.R. 1172(E) dated 26.12.2016.

3.4 Further, it has also been stated that the officials, whose promotion to the grade of Executive Assistant (EA) is itself under litigation, would be considered for promotion under present OTR, considering their promotion to EA grade as per departmental stand and subject to the final outcome of the litigation.

3.5 The Board has requested to take necessary action for implementation of the aforesaid OTR in eligibility/qualifying service in respect of 2026 eligible officials included in the eligibility list (enclosed as Annexure-I to Board's letter dated 22.05.2026 supra), strictly in accordance with the conditions specified above and the provisions of the existing RRs of Inspector (CGST, Examiner & Preventive Officer), 2016.

3.6 As per eligibility list of officers (Annexure-I) forwarded vide Board's aforesaid letter dated 22.05.2026, names of 71 Executive Assistant/Stenographers Grade-I, whose name were forwarded vide this office letter dated 20.01.2026, have been included in respect of CGST & Central Excise, Jaipur Zone.

4.1 This office vide letter F.No. GCCO/II/3/PROM/6/2026-ADMN-O/o CC-CGST-ZONE-JAIPUR dated 27.05.2026 has apprised the Board that as on 01.01.2026, there are 88 vacancies in the grade of Inspector, in promotion quota, in CGST & Central Excise (Jaipur Zone), Jaipur. Out of aforesaid 88 vacancies, 68 vacancies (including 60 vacancies kept for adjustment) fall in the category of deemed abolished in terms of the Department of Expenditure's OM No. 7(1)/E.Coord-I/2017 dated 05.01.2024.

4.2 It has been informed to the Board that this office proposes to convene DPC for promotion to the grade of Inspector under OTR 2026 in compliance of Board's aforesaid

राजेश विम्वर
अधीक्षक (सी.सी.यू.)
कार्यालय मुख्य आयुक्त
सी.सी.यू. एवं के.ए.ए. जयपुर परिक्षेत्र

4.3 The Board vide letter F.No. A-2025/5/2026-Ad.IIIB Section-CBIC dated 11.06.2026 has informed that the 60 posts in the grade of Inspector, which are being treated as live by the CCA for adjustment of excess promotions arising from the implementation of the Hon'ble Supreme Court's judgement in the case of D. Raghu & Ors., appear to have been deemed abolished and would, therefore, require revival with the approval of DoE before they can be utilized for promotion.

(i) excluding the 8 Executive Assistants mentioned in para 5.11 of aforesaid letter dated 27.05.2026 whose seniority is not settled due to pending implementation of Board's aforesaid letter dated 06.03.2024 and keeping 8 posts vacant in the grade of Inspector for them till the decision on the Board's aforesaid letter dated 06.03.2024.

(ii) excluding Shri Avinash Kumar Sharma, Stenographer Grade-I (detailed in para 6 of aforesaid letter dated 27.05.2026) whose earlier promotion as Stenographer Grade-I is not settled and keeping one post vacant in the grade of Inspector for him till the final instructions of Board in the matter.

5.2 Shri Kinshuk Jain, Sr. Standing Counsel vide letter dated 29.05.2026 has provided the opinion in the matter. Para G to K of "ANSWER TO YOUR QUERY" of aforesaid opinion dated 29.05.2026, are reproduced as under:-

"G. That in these circumstances, the most legally sustainable, equitable, and administratively prudent course would be to convene the DPC for promotion to the grade of Inspector under OTR-2026 excluding, for the present, the aforesaid eight Executive Assistants whose foundational promotions and seniority remain unsettled due to pending review DPC proceedings and pending writ petition before the Hon'ble Rajasthan High Court. Simultaneously, the Department should keep eight vacancies/posts in the grade of Inspector reserved for them so that their promotional prospects are adequately protected subject to final outcome of the writ petition and review proceedings. Such exclusion should be specifically clarified to be purely provisional, administrative, and without prejudice to their rights and contentions. The Department should further clarify that their cases shall be considered separately upon final determination of their seniority and eligibility pursuant to the outcome of D.B. Civil Writ Petition No. 9782/2026 and implementation of the review DPC proceedings. Such an approach appropriately balances judicial discipline, fairness, administrative necessity, and institutional stability, while

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simultaneously safeguarding the Department from future legal complications.

H. That the case of Shri Avinash Kumar Sharma stands on a somewhat different footing though similar principles are attracted. The records indicate that the Board vide communication dated 20.02.2020 observed that his earlier promotion from Stenographer Grade-II to Stenographer Grade-I was allegedly not in conformity with the then applicable Recruitment Rules. Thereafter, the Board vide letter dated 02.02.2023 sought an impact assessment from the field formation and directed that no action be taken till final instructions are issued by the Board. It is noted that final clarification or decision from the Board is still awaited. Although under the presently applicable Recruitment Rules Shri Avinash Kumar Sharma may independently fulfill the eligibility conditions for consideration to the grade of Inspector, the legality and continuity of his feeder cadre promotion continue to remain unresolved and under examination at the level of the Board.

I. That under such circumstances, promotion of Shri Avinash Kumar Sharma to the grade of Inspector at this stage may also result in avoidable legal and administrative complications if subsequently the Board arrives at a conclusion adverse to the validity of his earlier promotion as Stenographer Grade-I. However, at the same time, since no final adverse decision has yet been taken against him and the Board itself has directed maintenance of status quo till issuance of final instructions, the principles of fairness and equity require that his promotional interests are not irreversibly prejudiced. Therefore, the most balanced and legally defensible approach would be to defer his consideration temporarily for promotion to the grade of Inspector under OTR-2026 while simultaneously keeping one vacancy reserved for him till final clarification or instructions are received from the Board regarding the validity and continuity of his earlier promotion.

J. That accordingly, in light of the factual background, the applicable principles of service jurisprudence, the pending judicial proceedings before the Hon'ble Rajasthan High Court, and the unresolved administrative examination pending before the Board, it is legally permissible for the Department to proceed with the DPC for promotion to the grade of Inspector under OTR-2026 excluding for the present the aforesaid eight Executive Assistants and Shri Avinash Kumar Sharma while keeping corresponding vacancies reserved for them subject to final outcome of the litigation, review DPC proceedings, and Board's clarification respectively. Such a course of action is legally sustainable, equitable in operation, administratively prudent, and consistent with settled principles governing public service promotions.

K. That it is further advisable that while issuing the DPC proceedings and consequential promotion orders, the Department should expressly stipulate that the exclusion of the concerned officers is purely provisional

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and administrative in nature; that no final adverse determination regarding their eligibility or seniority is presently being made; that the reserved vacancies shall be reviewed and operated upon after final adjudication of the pending proceedings or receipt of final instructions from the Board; and that all promotions made pursuant to the present DPC shall remain subject to the outcome of pending cases / litigation before the concerned legal forum and review proceedings wherever applicable. Incorporation of such protective stipulations in the DPC proceedings and promotion orders would substantially safeguard the Department against future legal challenges, contempt allegations, and avoidable administrative complications. "

5.3 The Conclusion part of the legal opinion given by Shri Kinshuk Jain, Advocate is reproduced as under:-

"Hence, in nutshell, it is opined that in the facts and circumstances of the present case, the Department may lawfully proceed with the DPC for promotion to the post of Inspector under OTR-2026 by provisionally excluding the concerned eight Executive Assistants and Shri Avinash Kumar Sharma and keeping corresponding vacancies reserved for them. However, the DPC proceedings and promotion orders should clearly stipulate that the exclusion is purely provisional, that no final decision regarding the eligibility or seniority of the concerned officers is being taken at this stage, and that the reserved vacancies as well as the promotions granted shall remain subject to the final outcome of the pending cases before the Hon'ble Courts and various other judicial forums / Tribunals.

6.1 Further, the Board vide letter F.No. A-12018/02/2017ADIIIB dated 05.06.2026 has stated that as per para 5.1 of DoE OM dated 05.01.2024, a post lying vacant for more than 5 years from the date of creation or date of falling vacant, shall stand abolished.

6.2 The Board has directed to exercise due care while making promotions and ensure that promotions are made only against live vacancies in Inspector grade in field formations under CBIC, excluding vacancies deemed abolished in terms of the aforesaid DoE O.M.

7.1 In view of above, it has been decided to convene DPC for promotion to the grade of Inspector under OTR 2026 for clear live vacancies available for the vacancy year 2026.

7.2 The details of clear live vacancies (including anticipated vacancies) for the vacancy year 2026 in CGST Jaipur Zone, in promotion quota, in the grade of Inspector, are as under: -

Total Vacancies as on 11.06.2026	89.5
Abolished vacancies upto 11.06.2026	68.6 or say 68
Live Vacancies as on 11.06.2026	21.5
Anticipated vacancies in the grade of Inspector to be arisen due to promotion of Inspectors to the grade of Superintendent on regular basis and retirement of 2 Inspectors, during the remaining period of vacancy year 2026.	2.7
Total Clear Live Vacancies for the vacancy year 2026	24.2 or say 24

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8.1 It is submitted that in terms of Board's letters F.No. A.32018/74/2015-Ad.III.A dated 07.09.2016 & 30.12.2016 and letter F.No. A.32018/44/2016-Ad.III(A) dated 13.01.2017, 9 Stenographers Grade-II (erstwhile Stenographer Grade-III) having 3 years regular service in the pay scale of Rs. 4000-6000 (revised as PB-1 + GP Rs. 2400/-) were granted notional promotion to the grade of Stenographer Grade-I as per the Recruitment Rules of Stenographer Grade-I, 2004 ignoring the pay scale of Rs. 5000-8000 (revised PB-2 + GP Rs. 4200/-) as prescribed in the RRs of Stenographer, Grade-I, 2004. Out of the aforesaid 9 Stenographers Grade-I, 6 were further promoted and joined the grade of Inspector. Remaining three officers namely S/Shri Avinash Kumar Sharma, Dinesh Kumar and Sunil Kumar Gupta, are presently working as Stenographer Grade-I in Jaipur Zone. Out of these 3 Stenographer Grade-I, one namely Shri Dinesh Kumar has not passed the departmental examination for promotion to the grade of Inspector.

8.2 The Board vide letters F.No. A-32022/94/2018-Ad.III.A dated 13.01.2020 and letter F.No. A.32018/07/2018-Ad.III.A dated 20.02.2020 observed that the promotion made from the grade of Stenographer Grade-II to Stenographer Grade-I (including the promotion of Shri Avinash Kumar Sharma) was not as per relevant Recruitment Rules and it has also been directed by the Board to re-examine the issue of promotion and confirm the outcome. Instructions in this matter were sought from the Board vide this office letter C.No. II-26(7)CCU/JZ/2007/Pt.I/3142 dated 13.08.2020.

8.3 Further, the Board vide another letter F.No. A.32018/44/2016-Ad.IIA dated 02.02.2023 had sought the impact assessment in the matter from the CCAs and directed that till issue of final instruction by Board in the matter, no action is to be taken. Final instructions have not been received so far in the matter from the Board. Accordingly, no corrective action has been taken so far.

8.4 As per Recruitment Rules, 2015 of Stenographer Grade-I, Stenographer Grade-II with ten years' regular service in the grade are eligible for promotion. The officers in the grade of Stenographer Grade-I who joined service prior to issuance of RR of Inspectors, 2016 are eligible for promotion to the grade of Inspector after completion of 5 years of service in terms of the Recruitment Rules, 2016 of Inspector.

8.5 Therefore, even after following the new Recruitment Rules of Stenographer Grade-I, 2015 and Inspector Grade, 2016, Shri Avinash Kumar Sharma who had initially joined as Stenographer Grade-II as on 19.04.2007, is now due for consideration for promotion to the grade of Inspector. However, since, final instructions in the matter of his earlier promotion as Stenographer Grade-I is still awaited from the Board, therefore, it is not feasible to consider him for promotion to the grade of Inspector under OTR.

8.6 As per legal opinion dated 29.05.2026 of Shri Kinshuk Jain, Advocate, DPC for promotion to the post of Inspector under OTR-2026 may be convened by provisionally excluding the concerned eight Executive Assistants and Shri Avinash Kumar Sharma and keeping corresponding vacancies reserved for them.

8.7 Shri Avinash Kumar Sharma is falling within the prescribed consideration zone for filling up 24 vacancies for promotion to the grade of Inspector.

8.8 In view of above, it has been decided not to presently consider Shri Avinash Kumar Sharma, Stenographer for promotion to the grade of Inspector for the vacancy year 2026 and one post in the grade of Inspector is being kept vacant for him. This exclusion is purely provisional and that no final decision regarding the eligibility or seniority of the officer is being taken at this stage, and that the reserved vacancy as well as the promotions granted are/will be subject to the final instructions of the Board regarding the validity and continuity of his earlier promotion.

9 As regards, eight Executive Assistants whose earlier promotion are to be reviewed and as per legal opinion dated 29.05.2026, they may be excluded presently

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from promotion to the grade of Inspector under OTR 2026 keeping 8 vacancies for them, it has been decided by the administration that there is no need to keep vacancies for these 8 Executive Assistants as they are falling beyond the required zone of consideration of vacancies for which DPC is to be held.

10. Further, as per eligibility list of officers (Annexure-I) forwarded vide Board's aforesaid letter dated 22.05.2026, one Stenographer Grade-I namely Shri Sunil Kumar Gupta was promoted to the grade of Stenographer Grade-I w.e.f. 01.04.2015 (Notional) & 10.07.2015 (Regular). He has completed 2 years 6 months' service as on 01.01.2026 and due for consideration for promotion to the grade of Inspector under OTR. He has joined Jaipur Zone on Inter Commissionerate Transfer basis as Steno Grade-II from Chandigarh Zone. The Board vide letter F.No. A.32012/43/2022 Ad.IIIA dated 09.01.2024 has clarified that as per RR, 2011 of Steno Grade-II, there is no special provision for ICT. The Board has directed to take corrective action. The aggrieved officers including Shri Gupta approached to Hon'ble CAT Bench, Jaipur. The Hon'ble Tribunal vide Order dated 31.01.2024, as an interim measure, directed respondents to maintain status quo with regard to the applicants in pursuance of order (letter) dated 09.01.2024(supra). Therefore, such officers (including Shri Sunil Kumar Gupta) could not have been repatriated to parent zone so far. Furthermore, as mentioned in para 8.1 to 8.3 above, the promotion of Shri Sunil Kumar Gupta to the grade of Steno Grade-I is also not proper. Accordingly, it has been decided not to consider Shri Sunil Kumar Gupta for promotion to the grade of Inspector for the vacancy year 2026 under OTR, in CGST Jaipur Zone, at this stage.

11. One Stenographer Grade-I Shri Bhupendra Mahla vide letter dated 04.06.2026 has submitted certified copy of Order dated 04.06.2026 passed by Hon'ble CAT Jaipur Bench in O.A. No. 597/2026 and requested that the aforesaid Order dated 04.06.2026 may be taken on record and also make compliance of the same. The order of the Hon'ble CAT Bench Jaipur, is as under :

"As an interim measure, the process of promotion to the post of Inspector which the respondents have initiated vide notification dated 22.05.2026 shall be subject to the final outcome of the present O.A. No vested right shall be created in the favour of the third party."

Accordingly, the promotion orders to be issued will be subject to final outcome of aforesaid O.A. No. 579/2026.

12. In view of above, in compliance of Board's aforesaid letters dated 22.05.2026, dated 05.06.2026 & dated 11.06.2026 and legal opinion dated 29.05.2026 of Government Counsel, DPC for filling up 23 vacancies (including anticipated vacancies excluding one vacancy being kept for Shri Avinash Kumar Sharma) for the vacancy year 2026, is to be held.

13. As per the DOPT's O.M. No. 36012/17/88-Estt. (SCT), dated 25.04.1989, there will be reservation at 15% and 7.5% of the vacancies for the SC and ST respectively in promotions made by selection in the grades or services in which the element of direct recruitment, if any does not exceed 75%. As per Recruitment Rules, 2016 for the post of Inspector, 90% vacancies (exceeding 75%) in the grade of Inspector are to be filled up by direct recruitment and 10% vacancies are to be filled up by promotion. Therefore, no reservation for SC/ST category is applicable in promotion quota vacancies to the grade of Inspector.

14.1 The Ministry vide letter F.No. A-10A60/42/2021-Ad.II.B dated 17.06.2022 has forwarded DoPT's OM dated 17.05.2022 issued under F.No. 36012/1/2020-Estt.(Res.II) regarding reservation in promotion to Persons with Benchmark Disabilities (PwBDs). As per the said OM dated 17.05.2022, four per cent of the total number of vacancies in the cadre strength within Group 'C', from Group 'C' to Group 'B', within Group 'B' and from Group 'B' to the lowest rung of Group 'A' shall be reserved for PwBDs.

14.2 As per para 2.1 of aforesaid O.M. dated 17.05.2022, reservation in promotion shall be applicable in the cadres in which the element of direct recruitment, if any, does

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not exceed 75%. Since, as per the Recruitment Rules 2016 of Inspector, 90% vacancies are to be filled by direct recruitment and 10% vacancies are to be filled up by promotion, therefore no reservation of PwBD category is applicable in promotion quota vacancies to the grade of Inspector.

15 (i) In terms of DOPT's O.M. No. 22011/2/2002-Estt (D) dated 06.01.2006, the normal zone of consideration of 38 candidates is required to be prepared for filling up 23 {23 vacancies X 1.5 = 34.5 rounded to 35 + 3 = 38} regular vacancies (including anticipated vacancies) for the vacancy year 2026 for promotion to the grade of Inspector. Accordingly, a consideration list of eligible 38 Executive Assistants, seniority wise, as per final seniority list of Executive Assistant as on 31.12.2025, as published vide letter dated 12.05.2026, has been prepared for consideration for promotion to the grade of Inspector, Group 'B' (Non-Gazetted) for filling up 23 clear live regular vacancies for the vacancy year 2026. Since, there is no reservation is applicable for SC/ST category as well as PwBD category for promotion quota, therefore, no extended zone of consideration is required to be prepared.

15 (ii) Further, as required under the Recruitment Rules 2016, a physical test was conducted on 12.06.2026 in respect of 38 Executive Assistants for regular promotion to the grade of Inspector for the vacancy year 2026 as per Annexure 'A' to this office Memorandum dated 10.06.2026. Out of aforesaid 38 officers, 36 officers have appeared for physical examination. Ms. Raj Kala and Shri Abhinav Sharma, Sl. No. 16 & 27 of aforesaid Annexure 'A' did not appear for physical test. Out of 36 officers, one officer namely Shri Ved Prakash, Sl. No. 1 of aforesaid Annexure 'A', has been declared as 'FAIL' in the physical examination vide this office Establishment Order No. 40/2026 dated 12.06.2026. Remaining 35 officers, as per result sheets dated 12.06.2026 provided by the Committee, possess required physical standards and have passed the aforesaid physical test.

16. As per the Recruitment Rules, 2016 of Inspector, the post of Inspector, Group "B" (Non-Gazetted) is to be filled up by the "**Selection Method**". In terms of para 3.4 of DOPT's O.M. No. 35034/7/97-Estt.(D) dated 8th February 2002, the **bench mark** for promotion in selection posts below the pre-revised pay scale of Rs. 12000-16500 (Revised as Rs. 15600-39100 + Grade Pay of Rs. 7600), is 'Good' and the DPC shall grade the officer as 'Fit' or 'Unfit' only w.r.t. the bench mark of 'Good' only. Those who are graded as 'Fit' shall be included in the select panel prepared by the DPC in order of their inter-se-seniority in the feeder grade.

17. As per para (2) of the DoP&T's O.M. No. 22011/4/91-Estt. (A), dated 14th September 1992, in respect of the Government Servants – (a) **who are under suspension**, (b) **to whom a charge-sheet has been issued and the disciplinary proceedings are pending**, and (c) **against whom prosecution for a criminal charge is pending**, the DPC shall assess their suitability along with other eligible candidates without taking into consideration the disciplinary case / criminal prosecution pending. The assessment of the DPC, including 'Unfit for promotion' and the grading awarded by it will be kept in a sealed cover.

18. The DoP&T vide its O.M. No. 22011/5/86-Estt. (D), dated 10.04.1989 (Compiled vide DoP&T's O.M. No. DOPT-1721625311004 dated 22.07.2024) has issued following guidelines for DPC :-

- In terms of Para 6.2.1 (a) of the DPC guidelines, the DPC should consider CRs for equal number of years in respect of all officers under consideration for promotion subject to (c) below.

- In terms of Para 6.2.1 (b) of the DPC guidelines, the DPC should assess the suitability of the employees for promotion on the basis of their service record and with particular reference to the CRs for the five preceding years irrespective of the qualifying service prescribed in the service/Recruitment Rules.

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- In terms of Para 6.2.1 (c) of the DPC guidelines, where one or more CRs have not been written for any reason during the relevant period, the DPC should consider the CRs of the years preceding the period in question and if in any case even these are not available, DPC should take the CRs of the lower grade into account to complete the number of CRs required to be considered as per (b) above. If this is also not possible, all the available CRs should be taken into account.

- In terms of Para 6.2.1 (e) of the DPC guidelines, the DPC should not be guided merely by the overall grading, if any, that may be recorded in the CRs but should make its own assessment on the basis of the entries in the CRs, because it has been noticed that sometimes the overall grading in CR may be inconsistent with the grading under various parameters or attributes.

- In terms of para 6.2.1 (f) of the DPC guidelines, if the Reviewing authority or the Accepting authority, as the case may be, has overruled the Reporting Officer or the Reviewing authority, as the case may be, the remarks of the latter authority should be taken as the final remarks for the purpose of assessment provided it is apparent from the relevant entries that the higher authority has come to a different assessment consciously after due application of mind. If the remarks of the Reporting Officer, Reviewing authority and Accepting authority are complementary to each other and one does not have the effect of overruling the other, then the remarks should be read together and the final assessment made by the DPC.

- As per Para 17.10 of the DPC guidelines regarding date from which promotion are to be treated as regular, the general principle is that, promotion of officers included in the panel would be regular from the date of validity of the panel or the date of their actual promotion, whichever is later.

19. In terms of the DoP&T's O.M. No. 22011/4/2013-Estt. (D) dated 08.05 2017, the APARs for five years preceding T-2nd year may be taken as reckoning APARs. For the vacancy year 2026 (1st January 2026 to 31st December 2026), the reckoning APARs shall be **2023-2024, 2022-2023, 2021-2022, 2020-2021, and 2019-2020.**

20. The Superintendent (Vig.), CCO (JZ), Jaipur has provided vigilance clearance certificate alongwith penalty statement for the last ten years in respect of Executive Assistants being considered by the DPC for promotion to the grade of Inspector, Group 'B' (Non-Gazetted) for the vacancy year 2026. Further, gradation chart alongwith complete CCR dossiers of concerned Executive Assistants is also ready for assessment by the DPC. p-282
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21. As per the Recruitment Rules, 2016 of Inspector, the composition of the DPC, is as under:

1.	Principal Commissioner or Commissioner of Central Excise	Chairman
2.	Addl. / Joint Commissioner of Cadre Controlling Unit	Member
3.	Senior Most Addl./Joint Commissioner at the location of the Cadre Controlling office	Member
4.	Dy. Commissioner of IRS (Customs & Central Excise)	Member

22. As per para 2.7 of the DPC guidelines, where none of the Officer belongs to the SC or the ST categories, an Officer from outside the Department belonging to the SC or the ST, shall also be associated as a member of the DPC.

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14/06/2026