



OFFICE OF THE COMMISSIONER
CENTRAL GOODS AND SERVICE TAX & CENTRAL EXCISE, JAIPUR
NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SHEME, JAIPUR - 302005

Phone No. 0141-2385359

ESTABLISHMENT SECTION

Fax No. 0141-2385222

F. No. I-22(10)ADMN/JPR/2018 / 938

Date : 18.05.2020

OFFICE ORDER

Dated : 18.05.2020

In consequence to Para 2(b) of OM dated 18.05.2020 issued by the Ministry of Personnel, Public Grievances and Pensions, New Delhi vide F. No. 11013/9/2014-Estt.A.III and in modification of this office order dated 15.05.2020, for smooth execution of the office work, the following officers and staff of this commissionerate are required to attend the office as per the below mention roster-

Name of Section	19.05.2020, 21.05.2020, 26.05.2020 & 28.05.2020 (Mr./Mrs./Ms.)	20.05.2020, 22.05.2020, 27.05.2020 & 29.05.2020 (Mr./Mrs./Ms.)
ANTI-EVASION	1. Kapil Vohra, Superintendent 2. Rajesh Kumar Yadav, Superintendent 3. Devendra Singh Rathore, Inspector 4. Raj Gajendra Singh, Inspector 5. Anubhav Soni, Inspector 6. Rupa Rama Chaudhary, Inspector 7. Bhoopendra Singh Panwar, Inspector	1. Shyam Sunder Yadav, Superintendent 2. Sudhanshu Joshi, Inspector 3. Ajay Kumar, Inspector 4. Bharat Shewani, Inspector 5. Bhagwan Sahai, T.A. 6. Sharda Sharma, H. Haw.
TECHNICAL	1. Deepak Punjabi, Superintendent (look after technical branch work in these days) 2. Alok Kumar Mathur, Superintendent (also look after Adjudication branch work in these days) 3. Neeru Yadav, Inspector 4. Tejpal Morya, E.A.	1. Nathu Lal Jain, Superintendent 2. Sanjeev Kumar Yadav, Inspector 3. Ghasi Lal Bairwa, H.Haw.
COMP. & IT/ TRG./GST CELL	1. Bal Chand Khatik, Superintendent 2. Ajit Singh Dutt, Inspector	1. Radha Krishna Mishra, Inspector 2. Sita Ram Mali, Inspector
REVIEW	1. Dinesh Sharma, Superintendent 2. H. P. Kacholia, Superintendent 3. Sourabh Arora, Inspector 4. Neeru Gehlawat, E.A.	1. N. K. Khandelwal, Superintendent 2. Surbhi Gupta, Inspector 3. Mahesh Kumar, Inspector 4. Raghuveer Singh, E.A.

ADJUDICATION	1. Ritu Verma, Inspector 2. Naveen Kumar Joshi, Inspector 3. Atul Sharma, LDC	1. Banwari Lal, Superintendent 2. Kanwat Vikram Singh Rameshwar, Inspector 3. Ramji Lal Sharma, H.Haw.
LEGAL	1. Shyam Sunder Sharma, Superintendent 2. Manoj Kumar Yadav, Inspector	1. Jagdish Chand Jingar, Superintendent 2. Arihant Kumar Jain, Inspector 3. Rajrani Sharma, T.A.
VIGILANCE	1. Shekhar Sharma, Inspector 2. Asha Devi Chhipa, MTS	1. R. P. S. Solanki, Superintendent 2. Ram Prasad, Inspector
SEVOTTAM / L.& B./ CANTEEN	1. Muthresh Sharma, T.A. 2. Govind Sahai Meena, H. Haw.	1. Hanuman Ram Mundel, Superintendent
TRC/REWARD	1. Moti Lal Meena, Superintendent	1. Prakash Meena, Inspector
CERA	1. Vijay Kumar Purohit, Superintendent 2. Ram Avtar Meena, Inspector 3. Ankit Kumar Goel, Inspector	1. Sanjay Kumar Sethi, Superintendent 2. Nathu Lal Sharma, E.A. 3. Vikash Chand Ray, T.A. 4. Bhonri Lal Meena, H.Haw.
ADMN/ET	1. Hari Narayan Meena, A.O. 2. Man Singh Gurjar, T.A.	1. Pradeep Bhuria, T.A. 2. Gopal Lal Panwar, MTS
Pay/Accounts	1. Sunita Saini, T.A. 2. Tilak Sharma, LDC 3. Mahesh Kr. Choudhary, T.A. 4. Hemant Kholia, LDC	1. Yashwant Rajoria, E.A. 2. Varun Yadav, T.A. 3. Swati Khandelwal, T.A. 4. Atul Sharma, LDC
ATTACHED WITH ADC (TECH)	1. Shimona Kayath, T.A.	1. Babu Lal Meena, H. Haw.
ATTACHED WITH COMMR.	1. Viswas Maurya, T.A. (19.05.2020 & 21.05.2020) 2. Susheel Kumar, Steno GR.II 3. Devendra Singh, H. Haw.	1. Viswas Maurya, T.A. 2. Susheel Kumar, Steno GR.II (27.05.2020 & 29.05.2020) 3. Sarwan Kumar(S), MTS
PA TO ADC (ADMN/P&V)	1. Jagdish Prasad Meena, H. Haw.	1. Dharmpal, Steno GR.II 2. Rajesh Kumawat, H.Haw.
RAJBHASHA	1. Neeta Shukla, Sr. Hindi Translator 2. Harkesh Meena, Jr. Hindi Translator	1. Ashok Birania, Sr. Hindi Translator
CANTEEN STAFF	1. Budhi Prakash, Wash Boy	1. P. K. Ojha, Manager 2. Ramesh Sharma, Bearer
DRIVER	1. Kaan Singh (GR.I) 2. Mahesh Kr. Sharma (GR-II) 3. Yogesh Sharma (GR-II)	1. Jai Narayan Meena (GR. I) 2. Om Prakash Gadri (GR-II)

Note:-

1. All divisional AC/DCs and AC/DC/CAO of Headquarters are directed to attend the office.
2. DC/AC incharge of Divisions should also draw a roster for their divisions to start functioning of Divisions/Range Officers, by 19.05.20.
3. The Officers whose residence falls in the containment zone/restricted/prohibited area as declared by Central/State Authority/ District Authority/Local Authority, they will not attend the office till further

orders. However, they will perform office work from home as usual and they should be available on phone or any other mode of electronic communication.

4. All the officials who are working from home on a particular day should be available on telephone and any other electronic means of communication at all times.
5. In case of any exigency/urgency of work any of the officer/staff can be called to attend the office on any particular date.
6. Officers will not be allowed to leave the Headquarters without permission from their controlling officer.
7. The guidelines or directions issued by DoPT vide aforesaid OM dated 18.05.2020 and the Central Authority/State Authority or any other Law Enforcing Authority regarding preventive measures should be adhered and followed strictly by all the officers/staffs.
8. All the Officers, Staff (including outsourced staff) should download "AAROGYA SETU" App on their mobile phone.

This issues with the approval of Commissioner.

Manzoor Ali Ansari
18/5/20

(Manzoor Ali Ansari)

Additional Commissioner (P&V)

Copy to-

1. Joint Commissioner o/o the Chief Commissioner, CGST (Jaipur Zone), Jaipur
- ✓ 2. Superintendent (Computer), CGST, Jaipur to upload the order on Official Website.
3. The concerned officer.

Manzoor Ali Ansari
18/5/20

Additional Commissioner (P&V)