

## RTI REQUEST DETAILS (आरटीआई अनुरोध विवरण)

Registration Number (पंजीकरण संख्या) :	GSTJP/R/E/24/00088	Date of Receipt (प्राप्ति की तारीख) :	18/06/2024
Type of Receipt (रसीद का प्रकार) :	Online Receipt	Language of Request (अनुरोध की भाषा) :	English
Name (नाम) :	Pappur Ram	Gender (लिंग) :	Male
Address (पता) :	ram sagar, Jodhpur, Pin:342001		
State (राज्य) :	Rajasthan	Country (देश) :	India
Phone Number (फोन नंबर) :	+91-8003724644	Mobile Number (मोबाईल नंबर) :	+91-8003724644
Email-ID (ईमेल-आईडी) :	irjodhpur@gmail.com		
Status (स्थिति)(Rural/Urban) :	Urban	Education Status :	Graduate
Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) :	No	Citizenship Status (नागरिकता) :	Indian
Amount Paid (राशि का भुगतान) :	10 ) (original recipient)	Mode of Payment (भुगतान का प्रकार) :	Payment Gateway
Does it concern the life or Liberty of a Person? (क्या यह किसी व्यक्ति के जीवन अथवा स्वतंत्रता से संबंधित है?) :	No(Normal)	Request Pertains to (अनुरोध निम्नलिखित संबंधित है) :	Anupama Saksena, CCO, JZ
Information Sought (जानकारी मांगी):	1. Please provide a copy of the note sheet written in reference to Establishment Order No. CCU/57/2024 (File No.II/(39) /OTH/639/2023/ESTT DATED 31.05.2024) issued by your office 2. Please provide above information in level wise means ( Tax Assistant Comments , Inspector Comments, Superintendent Comments, Assistant Commissioner Comments, Joint / Additional Commissioner, Commissioner Comments , Chief Commissioner Comments.		
<input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/>			

1. Please provide a copy of the note sheet written in reference to Establishment Order No.

CCU/57/2024

(File No.II/(39) /OTH/639/2023/ESTT DATED 31.05.2024) issued by your office

2. Please provide above information in level wise means ( Tax Assistant Comments , Inspector Comments, Superintendent Comments, Assistant Commissioner Comments, Joint / Additional Commissioner, Commissioner Comments , Chief Commissioner Comments.



कार्यालय मुख्य आयुक्त  
Office of the Chief Commissioner  
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर  
CGST & Central Excise (Jaipur Zone), Jaipur

F.No.: GCCO/RTI/APP/1029/2024-LEGAL

Dated .07.2024

To,

Sh. Pappur Ram,  
Ram Sagar,  
Jodhpur:342001

Sir,

**Subject:** - Online RTI application Registration No. GSTJP/R/E/24/00088 dated 18.06.2024, filed by Sh. Pappur Ram, Ram Sagar, Jodhpur:342001 – reg.

Please refer to your RTI application Registration No. GSTJP/R/E/24/00088 dated 18.06.2024 for providing information under RTI Act, 2005.

In this context, the reply/information sought is as under:-

*“Copies of notesheet of File No. II/(39)OTH/639/2023-ESTT-O/o Pr COMMR-CGST-JAIPUR with reference to this office Establishment Order No. CCU/57/2024 dated 31.05.2024 are enclosed.”*

If you are not satisfied with above reply, you may prefer an appeal against the reply within 30 days of receipt of this reply to The Appellate Authority and Additional Commissioner, Office of the Chief Commissioner, CGST & Central Excise (JZ) Jaipur, New Central Revenue Building, Statue Circle, C-Scheme, Jaipur-302005.

Yours sincerely,

Signed by Anupama Saksena

Date: 12-07-2024 16:19:28

(Anupama Saksena)  
CPIO & Assistant Commissioner

Copy to:-

1. The Superintendent (Computer), CGST & Central Excise, Jaipur to upload on Zonal website.

New Central Revenue Building, Statue Circle, C-Scheme, Jaipur – 302005 (Raj.)

Phone: 0141-2385155; Fax: 0141-2385130, E-Mail: [ccu-cexjpr@nic.in](mailto:ccu-cexjpr@nic.in),

Website: [www.cgstjaipur.gov.in](http://www.cgstjaipur.gov.in), Twitter Handle : @CGSTJAIPURZONE

**Note # 22**

Kindly peruse the letter letter [dated 28.11.2023](#) of the DGHRD, New Delhi wherein letter F.No. CBIC-3/28/2022-Ad-IIIB Section-CBEC-Part(4) [dated 23.11.2023](#) of Board regarding temporary down-gradation of the post under CBIC has been forwarded.

2. The Board vide aforesaid letter dated 23.11.2023 has conveyed the approval of IFU, in consonance to department of Expenditure's ID Note No. 16(2)/DoR/2023/2023/E.Coord.I [dated 18.07.2023](#), for temporary down-gradation of following posts in the jurisdiction of CGST, Central Excise & Customs, Jaipur Zone :

Sl. No.	Grade/Post	Cadre Downgrading	Number of posts Downgraded
1.	LDC	Hawaldar	12
		MTS	3
2.	Head Hawaldar	Hawaldar	46

3. As per the aforesaid ID Note [dated 18.07.2023](#), the order of temporary down-gradation should be self-explanatory and should have in built clause of simultaneous upgradation of post as and when incumbent is eligible for promotion to higher level (after following due procedure for promotion). Further, the authority competent to make appointment against the post is competent to take decision on temporary down-gradation and further up-gradation when candidate become eligible.

4. The appointing authority for the post LDC and Head Hawaldar, is Additional Commissioner (Cadre Control), CGST & Central Excise (JZ), Jaipur.

5. In view of above, if approved, an Estt. Order may be issued regarding temporary down-gradation of posts of LDC and Head Hawaldars to the grade of Hawaldar/MTS and Hawaldar respectively as above, incorporating the upgradation clause.

Accordingly, Establishment Order is put up for perusal and approval please.

**11/01/2024 01:18 PM**

**MANOJ KUMAR KODWANI  
INSPECTOR-ESTABLISHMENT**

**Note # 23**

Kindly peruse note above. Accordingly, Establishment Order is submitted for perusal & approval please.

**16/01/2024 11:03 AM**

**RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT**

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**Note # 24**

Kindly peruse Note # 22 above. In continuation, please peruse Board's letter F.No. CBIC-3/28/2022-Ad-IIIB Section-CBEC [dated 12.01.2024](#) wherein it is informed that the temporarily downgraded posts pertaining to DR/PR quota (as the case may be), remaining unfilled, if any, may be upgraded after one recruitment cycle post down gradation.

2. Further, Board has informed that along with proposal to downgrade the said posts, the concurrence of IFU was obtained for upgrading of the temporarily downgraded posts by CCAs themselves, when officers in feeder grade become eligible for promotion. It has also been mentioned that such up-gradation should be done with the approval of the Pr. CC/CC/DG concerned, duly ensuring compliance with DoE ID dated 18.07.2023 read with DoE ID note [dated 06.12.2023](#).

In view of above, amended Estt. Order regarding temporary down-gradation of posts of LDC and Head Hawaldars to the grade of Hawaldar/MTS and Hawaldar respectively as above, incorporating the up-gradation clause, is put up for perusal and approval please.

**16/01/2024 01:10 PM**

**MANOJ KUMAR KODWANI  
INSPECTOR-ESTABLISHMENT**

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**Note # 25**

Note # 22 and 24 may kindly be perused. Accordingly, amended Establishment Order regarding downgradation of posts of the cadre of LDC and Head Havaldar and upgradation of the same in terms of the Board's letters dated 23-24/11/2023 and 12/01/2024 is submitted for perusal & approval please. As per para 3 of letter dated 12/01/2024, up-gradation of the posts is to be done with the approval of the Pr. CC/ CC concerned ensuring compliance with DoEID dated 18.07.23 readwith DoE ID dated 06.12.2023. These directions have been noted and will be complied with.

Submitted alongwith Establishment Order for perusal & approval please.

**16/01/2024 02:41 PM**

**RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT**

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**Note # 26**

Note # 22, 24 and 25 may kindly be perused. Accordingly, amended Establishment Order regarding downgradation of posts of the cadre of LDC and Head Havaldar and upgradation of the same in terms of the Board's letters dated 23-24/11/2023 and 12/01/2024 is submitted for perusal & approval please. As per para 3 of letter dated 12/01/2024, up-gradation of the posts is to be done with the approval of the Pr. CC/ CC concerned ensuring compliance with DoEID dated 18.07.23 readwith DoE ID dated 06.12.2023. These directions have been noted and will be complied with.

Submitted alongwith Establishment Order for perusal & approval please.

16/01/2024 03:32 PM

अनुपमा सक्सेना |ANUPAMA SAKSENA  
सहायक आयुक्त|ASSISTANT COMMISSIONER

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**Note # 27**

[Note #24](#) may pls be seen. If approved, we may issue an Establishment Order regarding downgrading of the posts as approved by the Board. As per para 3 of letter dated 12/01/2024, up-gradation of the posts is to be done with the approval of the Pr. CC/ CC in terms of the DoE ID notes dated 18.07.2023 and 06.12.2023.

24/01/2024 10:54 AM

बबनीत तुली|BABNEET TULI  
अपर आयुक्त|ADDITIONAL COMMISSIONER

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**Note # 28**

approved as proposed.

24/01/2024 11:45 AM

महेन्द्र रंगा|MAHENDRA RANGA  
मुख्य आयुक्त|CHIEF COMMISSIONER

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**Note # 29**

24/01/2024 11:47 AM

बबनीत तुली|BABNEET TULI  
अपर आयुक्त|ADDITIONAL COMMISSIONER

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**Note # 30**

24/01/2024 12:24 PM

RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT

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**Note # 31**

Kindly peruse [Note#22](#) to [Note#28](#) above.

2.1 Briefly stated, the DGHRD vide letter [dated 28.11.2023](#), in furtherance of Board's letter CBIC-3/28/2022-Ad-IIIB Section-CBEC-Part(4) [dated 23.11.2023](#), had conveyed the approval of IFU for temporary down gradation of 15 posts of LDC to the grade of Hawaldar/MTS in the jurisdiction of CGST, Central Excise & Customs, Jaipur Zone. The aforesaid down-gradation of posts is

purely on temporary basis.

2.2 The Board vide letter [dated 12.01.2024](#) informed that along with proposal to downgrade the said posts, the concurrence of IFU was obtained for upgrading of the temporarily downgraded posts by CCAs themselves, when officials in feeder grade become eligible for promotion. **It has also been stated by the Board that such upgradation should be done with the approval of Pr.CC/CC/DG concerned, duly ensuring compliance with DoE [dated 18.07.2023](#), read with DoE ID note [dated 06.12.2023](#).**

2.3 Accordingly, 15 posts of LDC in CGST Jaipur Zone have been temporary downgraded vide this office Establishment [Order No. CCU-12/2024 dated 24.01.2024](#). It has been mentioned in the order that as and when any Hawaldar/MTS becomes eligible for promotion to the grade of LDC, the down-graded post will be upgraded to higher grade after following due procedure for promotion.

3. Now, one MTS namely Smt Asha Devi Chhipa, who has completed 3 years regular service as MTS, has passed the prescribed Departmental Examination for promotion to the grade of LDC vide Establishment Order No. [CCU-35/2024 dated 21.03.2024](#) w.e.f. 26.12.2023 i.e. date of forwarding result by the NACIN Faridabad.

4. Since, Smt Asha Devi Chhipa has completed 3 years regular service as MTS and passed the prescribed Departmental Examination as on 01.01.2024 i.e. crucial date for vacancy year 2024, therefore, she is eligible for consideration for promotion to the grade of Lower Division Clerk, Group 'C' for the vacancy year 2024.

5. Before promoting her to the grade of LDC, one post of LDC which was downgraded to the grade of MTS vide aforesaid ET Order dated 24.01.2024 and lying vacant will be required to be upgraded to the grade of LDC.

In view of above, if approved, one post of LDC which has been downgraded to grade of MTS may be upgraded as LDC. In case, she is found fit by the proposed DPC for promotion to the grade of LDC for the vacancy year 2024, Establishment Order regarding necessary upgradation may be issued before promoting her as LDC.

Submitted for perusal and approval please.

08/05/2024 04:29 PM

**MANOJ KUMAR KODWANI**  
**INSPECTOR-ESTABLISHMENT**

**Note # 32**

Kindly peruse note above.

Smt. Asha Devi Chhipa, MTS is now eligible for consideration for promotion to the post of LDC. All the 15 vacant posts in the grade of LDC have been temporarily downgraded to the cadre of Hawaldar / MTS. Therefore, one post of LDC temporarily downgraded to the grade of MTS may be considered for upgradation to the grade of LDC. The Chief Commissioner is competent authority to approve upgradation of the downgraded post.

Submitted for perusal & approval please.

**08/05/2024 05:40 PM****RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT****Note # 33**

Notes above #31 & 32 may please be perused.

In view of the above notes Smt. Asha Devi Chhipa, MTS has now become eligible for consideration for promotion to the post of LDC. All the 15 vacant posts in the grade of LDC have been temporarily downgraded to the cadre of Hawaldar / MTS. Therefore, one post of LDC temporarily downgraded to the grade of MTS may be considered for upgradation to the grade of LDC. Chief Commissioner is competent authority to approve upgradation of the downgraded post.

Submitted for perusal & approval please.

**09/05/2024 02:10 PM****अनुपमा सक्सेना |ANUPAMA SAKSENA  
सहायक आयुक्त|ASSISTANT COMMISSIONER****Note # 34**

[Note #31](#) may kindly be seen. In terms of Board's letter dated 12.01.2024, IFU has given concurrence for upgrading of temporarily downgraded posts by CCAs, when officials in feeder grade become eligible for promotion. In the Zone, one case is fit for promotion. Approval may kindly be granted for upgradation of one MTS post to LDC.

**14/05/2024 06:54 PM****बबनीत तुली|BABNEET TULI  
अपर आयुक्त|ADDITIONAL COMMISSIONER****Note # 35**

अनुमोदित।

**15/05/2024 03:37 PM****महेंद्र रंगा|MAHENDRA RANGA  
मुख्य आयुक्त|CHIEF COMMISSIONER****Note # 36****15/05/2024 03:44 PM****बबनीत तुली|BABNEET TULI**



**Note # 37**

17/05/2024 10:52 AM

RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT

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**Note # 38**

Kindly peruse Note # 31 to Note # 35 above. The Chief Commissioner has accorded approval for upgradation of one post, out of 15 posts of LDCs which have been downgraded vide this office Establishment [Order No. CCU-12/2024 dated 24.01.2024](#).

As per the recommendation of DPC dated 31.05.2024 for promotion to the grade of Lower Division Clerk for the vacancy year 2024, Smt. Asha Devi Chhipa, MTS has been assessed as 'Fit' for promotion to the grade of LDC. The recommendations of the said DPC dated 31.05.2024 have been approved the competent authority. Necessary Order regarding upgradation of one post of LDC, is required to be issued prior to issuance of promotion order.

In view of above, Establishment Order regarding upgradation of one post of LDC which have been downgraded vide aforesaid ET Order dated 24.01.2024, is put up for perusal, approval and signature please.

31/05/2024 05:04 PM

MANOJ KUMAR KODWANI  
INSPECTOR-ESTABLISHMENT

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**Note # 39**

Kindly peruse detailed note # 38. Accordingly, a draft Establishment Order regarding upgradation of one post of MTS to the post of LDC is submitted for perusal & approval please.

31/05/2024 05:17 PM

RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT

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**Note # 40**

उपरोक्त स्वतः पूर्ण टिप्पणी के संदर्भ में पत्रावली मय मसौदा स्थापना आदेश के अवलोकन, अनुमोदन एवं हस्ताक्षरार्थ प्रस्तुत है।

31/05/2024 05:19 PM

अनुपमा सक्सेना |ANUPAMA SAKSENA  
सहायक आयुक्त|ASSISTANT COMMISSIONER

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**Note # 41**

31/05/2024 06:40 PM

बबनीत तुली|BABNEET TULI  
अपर आयुक्त|ADDITIONAL COMMISSIONER

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Note # 42

03/06/2024 10:33 AM

RAJESH KINRA  
SUPERINTENDENT-ESTABLISHMENT

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