



कार्यालय प्रधान मुख्य आयुक्त
Office of the Principal Chief Commissioner
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर
CGST & Central Excise (Jaipur Zone), Jaipur

फा. सं.: GCCO/II/3/TRAN/15/2025-ADMN

सेवामें,

प्रधान आयुक्त/ आयुक्त,
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क,
जयपुर/ अलवर/ जोधपुर/ उदयपुर,
अंकेक्षण – जयपुर/ जोधपुर
अपील्स – जयपुर/ जोधपुर
सीमा शुल्क (निवारक), जोधपुर (मुख्यालय जयपुर)

विषय: Calling of Options/ Requests for AGT-2025.

महोदया/ महोदय,

The Annual General Transfer Orders for the year 2025 for Group 'B' Executive Gazetted (Superintendent) and Non-Gazetted (Inspector) Officers of GST & CX, Jaipur Zone are likely to be issued. In this connection, the provisions of Transfer Policy dated 06.04.2018, as amended vide letter dated 15.04.2019 and 26.05.2020 may be referred.

2. As per existing Transfer Policy, as amended, the station tenures are as under:-

Sl. No	Stations	Station Tenure
1.	Jaipur / Jodhpur/ Udaipur/ Alwar	6 Years
2.	Ajmer/ Bikaner/ Sriganganagar/ Bhilwara/ Kota/ Bhiwadi	4 Years
3.	Pali/ Kankroli/ Chittorgarh/ Behror/ Bharatpur/ Sikar/ Abu Road*	3 Years
4.	CGST/CX Formations Tonk/ Beawar/ Bijaynagar/ Kishangarh/ Nasirabad/ Kotputli/ Jaisalmer/ Barmer/ Balotra/ Merta/ Nagaur/ Gotan/ Makrana/ Sirohi/ Jalore/ Sumerpur/ Churu/ Raisinghnagar/ Hanumangarh/ Rawatsar/ Suratgarh/ Dungarpur/ Gulabpura/ Banswara/ Pratapgarh–Rawatbhata/ Jhalawar/ Baran/ Bundi/ Ramganjmandi/ Dausa/ Neemrana/ Shahjahanpur/ Dholpur/ Sawai Madhopur/ Karauli/ Gangapur/ Jhunjhunu Customs Formations Jaisalmer/ Barmer/ Sirohi/ Churu/ Raisinghnagar	2 Years
5.	Customs Formations Gadra Road/ Pugal/ Sam/ Miazlar/ Ramgarh/ Anoopgarh/ LCS Munabao/ Phalodi/ Pokaran/ Nachna/ Sanchoe/ Bhinmal/ Chohtan/ Balotra/ Narcotics Cell/ All functional ICDs/ ACC/ FPO	1 Year**

* Station tenure of Abu Road amended from 2 years to 3 years as CGST Division-E, Pali is stationed at Abu Road w.e.f. 01.07.2024.

** Provided that officer will be relieved only when he/she complete the prescribed tenure and does not remain on Earned Leave for a period more than one month.

3. The Superintendents/ Inspectors, **who have or will be completing their station tenure** as counted from AGT to AGT, **should be advised to express their options in the enclosed proforma.** The officers, not due for transfer, may also submit representation/request for transfer in light of the provisions of the existing Transfer Policy alongwith relevant documents, through proper channel. All the options/ representation/ requests exercised/ submitted by the officers should be forwarded to this office on or before **11.04.2025**, either through post or through e-mail at cco-admn-jpr@gov.in.

4. It may, however, be noted that options furnished would not vest any right in any manner for posting at the opted place by the officer.

5. Options/ representations received after the stipulated date shall not be entertained in any case. Further, the advance copy of representation/ request received from any officer, shall not be entertained.

6. The Additional/ Joint Commissioner (P&V) of the Customs Commissionerate, Jaipur is requested to verify the leave records of the officers posted at any of the stations mentioned at Sl. No. 5 of above Table in order to follow the provisions of the existing Transfer Policy.

7. The tentative lists of officers due for transfer in AGT-2025 as per Transfer Policy, 2018 as amended, are being displayed on zonal website. It is also mentioned that the officers who were prematurely transferred/ retained/ promoted during or after AGT-2024, are also subject to review in AGT-2025. Such officers may also submit their requests/ options through proper channel within stipulated period.

8. It is also requested that no transfer/rotation order involving change of station should be issued by the Pr. Commissioners/Commissioners in their respective jurisdictions from the date of this letter till the completion of AGT process. However, in case of grave and exceptional circumstances, such orders may be issued with the approval of the Pr. Chief Commissioner.

9. Attention is also invited to Board's OM dated 20.06.2014 issued under F.No. C.50/54/2014-Ad.II regarding bringing other outside influence in respect of service matters. Rule 20 of the CCS (Conduct) Rules, 1964 also states that '*No Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government*'. Accordingly, all the concerned officers may be sensitized that provisions of the above rule are strictly adhered and no outside influence is brought for posting/ transfer, which otherwise will be viewed seriously.

भवदीया,

संलग्न: यथोपरि

(बबनीत तुली)
अपर आयुक्त

प्रति:

1. अपर महानिदेशक, डीजीजीआई, जयपुर/ नासिन, जयपुर
2. अपर निदेशक, डीआरआई, जयपुर
3. समस्त सम्बंधित स्टाफ एसोसिएशन्स (वेबसाइट के माध्यम से)
4. वेबमास्टर – जोनल वेबसाइट पर अपलोड करने हेतु
5. नोटिस बोर्ड
6. प्रति फा. सं. GCCO/II/3/TRAN/16/2025-ADMN

AGT 2025 - OPTIONS FOR TRANSFER

(To be sent "through Proper Channel" only)

1. NAME :
2. DESIGNATION :
3. DATE OF BIRTH :
4. PRESENT PLACE
OF POSTING
(Comm./Div./Range etc.) :
5. DATE OF JOINING AT :
PRESENT STATION
6. NAME OF HOME TOWN :
7. OPTIONS FOR THREE STATIONS AND REASONS THEREOF :

Sl. No.	Name of Station	Reasons (with supporting documents, if any)
1.		
2.		
3.		

I hereby declare that the particulars furnished by me are true and correct.

(Name & Signature of the Officer)
Designation